



## SUPPLEMENTAL BID BULLETIN NO. 1

13 April 2022

Attention: **All prospective bidders for the project**

**BID REFERENCE NO. G-2022-17: MAINTENANCE AND SUBSCRIPTION SUPPORT OF WEB APPLICATION FIREWALL FOR THE DEVELOPMENT BANK OF THE PHILIPPINES FOR THREE (3) YEARS** (ABC: PhP 5,445,000.00 for three years or PhP 1,815,000.00 per year inclusive of all applicable taxes)

Please be informed of the following:

1. **The schedule for the submission and opening of bids shall proceed as follows:**

ACTIVITY	DATE AND TIME	VENUE
Deadline for the Submission of Eligibility, Technical, and Financial Proposals	<b>21 April 2022 (Thursday) <u>On or before 11:00 AM*</u></b>	6/F BAC Secretariat, DBP Head Office, Makati City
Opening of Eligibility, Technical, and Financial Proposals	<b>21 April 2022 (Thursday) 01:00 PM</b>	12/F Executive Staff Room, DBP Head Office, Makati City and via Zoom Meeting

***\*Late submissions shall not be accepted***

2. **Please refer to the Section III. Bid Data Sheet (BDS) for the detailed procedure and options for the payment of bidding documents, submission and opening of bids. As indicated in the Invitation to Bid, bidders must secure the required payment for the bidding documents on or before the deadline of the submission and receipt of bids. Bidders are encouraged to attend the bid opening through Zoom Meeting App.**
3. **Replies to queries of the bidders:**

QUERY/CONCERN	CLARIFICATION
Is the project related to existing firewall? Or is the project new?	<b>The project is for maintenance and support of the existing firewall.</b>
On Technical Documents, Single Contract similar to the contract bid: Can we submit the aggregated completed similar contracts option?	<b>No. The requirement, as specified in the Invitation to Bid and Checklist of Requirements, is a <u>single completed contract of similar nature within the last five (5) years equivalent to at least fifty percent (50%) of the ABC for three years.</u></b>

QUERY/CONCERN	CLARIFICATION
<p>In relation to the Statement of Single Completed Contract of similar nature, would you consider including other gateway security deployments and maintenance support like Enterprise Firewalls as well? The scope of work and deliverables are somehow the same with your current security requirements.</p>	<p><b>Request considered. The definition of similar contract is revised from “maintenance support of web application firewall” to “<u>maintenance support of web application firewall or any other gateway security deployments and maintenance support</u>”.</b></p> <p><b>Please see <a href="#">REVISED FORM 8</a> for the <a href="#">Revised Technical Specifications</a> and <a href="#">ANNEX “A”</a> for the <a href="#">Revised Checklist of Requirements</a> attached in this Supplemental Bid Bulletin No. 1 dated 13 April 2022.</b></p>

4. **Revised Bidding Forms:**

FROM	TO
<p>FORM 4</p> <p>Statement of Single Completed Contract of Similar Nature</p>	<p><b>REVISED FORM 4</b></p> <p><b>Revised Statement of Single Completed Contract of Similar Nature</b></p>
<p>FORM 8</p> <p>Technical Specifications</p>	<p><b>REVISED FORM 8</b></p> <p><b>Revised Technical Specifications</b></p>

5. **Revision on the Technical Specifications:**

FROM	TO
<p>A contract of similar nature refers to maintenance support of Web Application Firewall.</p>	<p><b>A contract of similar nature refers to maintenance support of Web Application Firewall or any other gateway security deployments and maintenance support.</b></p>

6. **Revision on the Checklist of Requirements:**

FROM	TO
<p>TAB 5</p> <p>xxx</p> <p>Statement of single completed contract of similar nature (government or private contract) within the last five (5) years equivalent to at least fifty percent (50%) of the ABC for three years (<i>Template per</i></p>	<p><b>TAB 5</b></p> <p><b>xxx</b></p> <p><b>Statement of single completed contract of similar nature (government or private contract) within the last five (5) years equivalent to at least fifty percent (50%) of the ABC for three years (<i>Template per <a href="#">REVISED FORM 4</a></i>), duly signed by</b></p>

<p>FORM 4), duly signed by the bidder's authorized representative.</p> <p>Similar contract refers to maintenance support of web application firewall.</p> <p>xxx</p>	<p><b>the bidder's authorized representative.</b></p> <p><b>Similar contract refers to maintenance support of web application firewall or any other gateway security deployments and maintenance support.</b></p> <p>xxx</p>
<p>TAB 9</p> <p>Accomplished/conformed Technical Specifications per FORM 8, duly signed by the bidder's authorized representative for conformance.</p> <p>Bidders must state either "Comply" or "Not Comply" against each of the individual parameters of each Specification and must state their conformance in each and every page of the Technical Specifications.</p>	<p>TAB 9</p> <p><b>Accomplished/conformed Revised Technical Specifications per <u>REVISED FORM 8 (attached in the Supplemental Bid Bulletin No. 1 dated 13 April 2022)</u>, duly signed by the bidder's authorized representative.</b></p> <p><b>Bidders must state either "Comply" or "Not Comply" against each of the individual parameters of each Specification and must state their conformance in each and every page of the Technical Specifications.</b></p>

7. Bidders are reminded to use the following forms as attached in this Supplemental Bid Bulletin No. 1 dated 13 April 2022 and submit together with ALL other required documents for the Submission and Opening of Eligibility, Technical, and Financial Documents:
  - i. [REVISED FORM 4](#) for the [Revised Statement of Single Completed Contract](#); and
  - ii. [REVISED FORM 8](#) for the [Revised Technical Specifications](#)
8. Bidders are also reminded to use as guide/reference in preparing their Bidding Documents the [Annex "A"](#) or the [Revised Checklist of Requirements](#) attached in this Supplemental Bid Bulletin No. 1 dated 13 April 2022.
9. The Eligibility, Technical, and Financial Proposals must be properly tabbed for easy reference and must be submitted in sequence/order per Checklist of Requirements.
10. The BAC shall no longer entertain any question/request for clarification after the issuance of this Bid Bulletin.
11. Please be advised that bids submitted after the deadline shall only be marked for recording purposes, shall not be included in the opening of bids, and shall be returned to the bidder unopened.

For the guidance and information of all concerned.

**SIGNED**

**ATTY. ERNESTO R. PURUGGANAN**

Vice President, and

First Vice Chairperson, DBP Bids and Awards Committee

**(use Bidder's Official Letterhead)**

**MAINTENANCE AND SUBSCRIPTION SUPPORT OF WEB APPLICATION FIREWALL FOR THE DEVELOPMENT BANK OF THE PHILIPPINES FOR THREE (3) YEARS  
Bid Reference No. G-2022-17**

**STATEMENT OF SINGLE CONTRACT (GOVERNMENT OR PRIVATE), OF SIMILAR NATURE COMPLETED WITHIN THE LAST FIVE (5) YEARS EQUIVALENT TO AT LEAST FIFTY PERCENT (50%) OF THE ABC FOR THREE YEARS**

Business Name : \_\_\_\_\_  
Business Address : \_\_\_\_\_

Name of Contract	a) Owner's Name b) Address c) Telephone Nos.	Nature of Work	Bidder's Role		a) Amount at Award b) Amount Completion c) Duration	a) Date Awarded b) Contract Effectivity c) Date Complete d)
			Description	%		

**IMPORTANT:** Please attach the following supporting documents related to each listed completed similar contract:

Listed completed contracts must be supported by the following:

- 1) Notice of Award (NOA), **OR** Notice to Proceed (NTP), **OR** Contract/Purchase Order (PO)

**AND**

- 2) **Any one** of the following documents:
  - 2.1) Copy of Certificate of Completion or Certificate of Acceptance or Certificate of Satisfactory Performance issued by the bidder's client;
  - 2.2) Copy of Official Receipt/s or Sales Invoice/s issued by the bidder to the client (ORs/ SIs must sum up to the full amount of total contract price of completed project).

Submitted by : \_\_\_\_\_  
(Printed Name & Signature)

Designation : \_\_\_\_\_  
Date : \_\_\_\_\_

**Note: Similar contract shall refer to maintenance support of web application firewall or any other gateway security deployments and maintenance support.**

**REVISED FORM 8 (page 1 of 4)**

<p align="center"><b>Technical Specifications/ Requirement</b></p>	<p><b>Bidder's Statement of Compliance</b> <i>Bidders must state here either "Comply" or "Not Comply"</i></p>
<p align="center"><b>Maintenance and Subscription Support of Web Application Firewall</b></p> <p align="center"><b>TECHNICAL SPECIFICATIONS</b> <small>ETDS &amp; AWARDS COMMITTEE</small> <small>SAC 12 APR 22 -- 5110</small></p> <p><b>I. BACKGROUND</b></p> <p>The Web Application Firewall (WAF) provides security and protection to the Bank's application systems hosted in web servers against web-based intrusions and attacks.</p> <p><b>II. PERIOD COVERAGE</b></p> <p>The maintenance and subscription support will cover for three (3) years or from June 22, 2022 to June 21, 2025.</p> <p><b>III. BIDDER REQUIREMENTS</b></p> <ol style="list-style-type: none"> <li>Certificate from/issued by the manufacturer /principal that the Service Provider is an authorized reseller of Barracuda Web Application Firewall products (up to 2<sup>nd</sup> tier).</li> <li>Submission of License Certificate or Proof-of-Entitlement for the Energizer Updates and Instant Replacement Service.</li> <li>Subscription status for the Energizer Updates and Instant Replacement Service.</li> <li>Certificate from the Service Provider identifying/certifying the name of least one (1) trained Product Engineer of Barracuda WAF who will be assigned to provide support for the duration of the contract with minimum one (1) year working experience in providing onsite/offsite technical support and assistance on Barracuda WAF.</li> <li>Bidder must have satisfactorily completed similar projects             <ol style="list-style-type: none"> <li>For Bidders with previous or ongoing contracts/engagements with DBP:                 <ul style="list-style-type: none"> <li>Certificate of Performance Evaluation reflecting a satisfactory rating issued by end-user department from DBP based on its most recent completed project and all ongoing projects (if any).</li> <li>Certificate of Performance Evaluation reflecting a satisfactory rating issued by Bidder's client for a single completed contract of similar nature equivalent to at least 50% of the ABC. A contract of similar nature refers to maintenance support of Web Application Firewall or any other gateway security deployments and maintenance support.</li> </ul> </li> <li>For new Bidders                 <ul style="list-style-type: none"> <li>Certificate of Performance Evaluation reflecting a satisfactory rating issued by Bidder's client for a single completed contract of similar nature equivalent to at least 50% of the ABC. A contract of similar nature refers to maintenance support of Web Application Firewall or any other gateway security deployments and maintenance support.</li> </ul> </li> </ol> </li> <li>Bidder must open/maintain a Savings Deposit Account with DBP where payments shall be credited within fifteen (15) calendar days from issuance of Notice of Award (NOA). <i>Quarqas</i></li> </ol>	

<p><b>Conforme:</b></p> <p>_____</p> <p align="center">Bidder's Company Name</p> <p>_____</p> <p align="center">Name &amp; Signature of Authorized Representative</p> <p>_____</p> <p align="center">Designation</p> <p>_____</p> <p align="center">Date</p>
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**REVISED FORM 8 (page 2 of 4)**

<p align="center"><b>Technical Specifications/ Requirement</b></p>	<p align="center"><b>Bidder's Statement of Compliance</b> <i>Bidders must state here either "Comply" or "Not Comply"</i></p>									
<p><b>IV. TRAINING AND MAINTENANCE SUPPORT</b></p> <p><b>1. MAINTENANCE SUPORT INCLUSIONS</b></p> <p>a. The project shall cover the maintenance and subscription support for two (2) units Barracuda 660 Web Application Firewall (WAF) with the following inclusions:</p> <ul style="list-style-type: none"> <li>▪ Energizer (Firmware / Security) Updates</li> <li>▪ Instant Replacement Service - Hardware Replacement if units are beyond repair upon notification / advise from manufacturer</li> <li>▪ Service unit/s provisioning in the event the existing Barracuda WAF encounters hardware failure</li> </ul> <p>b. The Bidder shall provide 24 x 7 onsite, telephone and email support and response shall be made either through e-mail or other means of communication.</p> <table border="1" data-bbox="245 1010 1211 1213"> <thead> <tr> <th>Category</th> <th>Response Time</th> <th>Resolution Time</th> </tr> </thead> <tbody> <tr> <td>For problems/concerns that directly affect the Bank's operations</td> <td>Within Thirty (30) minutes</td> <td>Within 2 hours</td> </tr> <tr> <td>For inquiries or other problems that does not directly affect the operations</td> <td>Within One (1) hour</td> <td>Within 36 hours</td> </tr> </tbody> </table> <ul style="list-style-type: none"> <li>▪ In case of extended downtime (more than 2 hours) due to unresolved problem, the Bidder shall immediately provide service unit/s with the same or greater configuration &amp; specification as that of the supplied unit.</li> <li>▪ Upon determination that the unit/s is/are unrepairable, through receipt notification/ advise from manufacturer the replacement unit/s must be shipped the next business day and should be the same or greater configuration and specification as that of the unit/s covered under the Maintenance Agreement.</li> <li>▪ The Bidder shall submit within thirty-six (36) hours a report for every requested visit detailing the steps undertaken to resolve a particular problem.</li> <li>▪ If the problem resolution extends beyond twenty-four (24) hours, the Service Provider shall submit a daily status report.</li> <li>▪ The Bidder shall notify and provide DBP of any updates / upgrades and shall provide assistance to DBP in the installation / conversion if required at no additional cost.</li> </ul>	Category	Response Time	Resolution Time	For problems/concerns that directly affect the Bank's operations	Within Thirty (30) minutes	Within 2 hours	For inquiries or other problems that does not directly affect the operations	Within One (1) hour	Within 36 hours	
Category	Response Time	Resolution Time								
For problems/concerns that directly affect the Bank's operations	Within Thirty (30) minutes	Within 2 hours								
For inquiries or other problems that does not directly affect the operations	Within One (1) hour	Within 36 hours								

Conforme:

\_\_\_\_\_

Bidder's Company Name

\_\_\_\_\_

Name & Signature of Authorized Representative

\_\_\_\_\_

Designation

\_\_\_\_\_

Date



Technical Specifications/ Requirement	Bidder's Statement of Compliance <i>Bidders must state here either "Comply" or "Not Comply"</i>							
<p><b>2. TRAINING REQUIREMENT</b></p> <ul style="list-style-type: none"> <li>The Bidder shall provide one (1) day technical training to equip the DBP personnel with necessary skills subject for confirmation of the schedule.</li> <li>The Bidder shall conduct technical training for major enhancements or version upgrades when requested.</li> </ul> <p><b>V. APPROVED BUDGET FOR THE CONTRACT</b></p> <p>The Approved Budget for the contract is PhP5,445,000.00 or equivalent to PhP1,815,000.00 per year VAT Inclusive.</p> <p><b>VI. PAYMENT</b></p> <p>DBP shall pay the corresponding annual contract price to the Bidder via credit to its deposit account within Fifteen (15) calendar days from receipt of the Bidder's Sales Invoice and submission of the documentary requirements as enumerated under this Technical Specifications, if any, subject to the usual government audit/accounting/procurement policies, provided the Bidder has generated a positive performance assessment to be conducted by DBP in accordance with established metrics.</p> <p><b>VII. PERFORMANCE BOND</b></p> <p>The Bidder is required to submit a Performance Security in any of the following Forms and Percentages:</p> <table border="1" data-bbox="159 1192 1230 1543"> <thead> <tr> <th>Forms of Performance Security</th> <th>Minimum Percentage (%) of Contract Price</th> </tr> </thead> <tbody> <tr> <td>Cash, Cashier's / Manager's Check issued by a Universal or Commercial Bank</td> <td rowspan="2">Five Percent (5%)</td> </tr> <tr> <td>Bank Draft / Guarantee or Irrevocable Letter of Credit (LC) issued by a Universal or Commercial Bank; provided, however that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a Foreign Bank</td> </tr> <tr> <td>Surety Bond callable upon demand issued by a Surety or Insurance Company together with Certificate issued by Insurance Commission certifying the Surety or Insurance Company is authorized to issue such Surety Bond</td> <td>Thirty Percent (30%)</td> </tr> </tbody> </table> <p>The Performance Security will correspond to the agreed annual contract price and shall be effective for one (1) year or from June 22, 2022 to June 21, 2023 with option to renew or extend the existing Performance Security.</p> <p>The amount shall only be released after the lapse of the contract period. In the event of any extension of the term of this Agreement, the Performance Security shall be renewed accordingly.</p>	Forms of Performance Security	Minimum Percentage (%) of Contract Price	Cash, Cashier's / Manager's Check issued by a Universal or Commercial Bank	Five Percent (5%)	Bank Draft / Guarantee or Irrevocable Letter of Credit (LC) issued by a Universal or Commercial Bank; provided, however that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a Foreign Bank	Surety Bond callable upon demand issued by a Surety or Insurance Company together with Certificate issued by Insurance Commission certifying the Surety or Insurance Company is authorized to issue such Surety Bond	Thirty Percent (30%)	
Forms of Performance Security	Minimum Percentage (%) of Contract Price							
Cash, Cashier's / Manager's Check issued by a Universal or Commercial Bank	Five Percent (5%)							
Bank Draft / Guarantee or Irrevocable Letter of Credit (LC) issued by a Universal or Commercial Bank; provided, however that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a Foreign Bank								
Surety Bond callable upon demand issued by a Surety or Insurance Company together with Certificate issued by Insurance Commission certifying the Surety or Insurance Company is authorized to issue such Surety Bond	Thirty Percent (30%)							

Conforme:

\_\_\_\_\_

Bidder's Company Name

\_\_\_\_\_

Name & Signature of Authorized Representative

\_\_\_\_\_

Designation

\_\_\_\_\_

Date

**REVISED FORM 8 (page 4 of 4)**

Technical Specifications/ Requirement	Bidder's Statement of Compliance <i>Bidders must state here either "Comply" or "Not Comply"</i>
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**VIII. NON-DISCLOSURE CONDITION**

The Bidder shall strictly adhere to the confidentiality agreement with the Bank. Information about DBP and its operation in this document is considered proprietary and confidential and must be treated as such by the recipients of this Technical Specifications. In the same manner, the responses to the Technical Specification which shall be specified as confidential shall not be disclosed to any third party.

1. Each party agrees to hold and maintain confidential all materials and information which shall come into its possession or knowledge in connection with the project or its performance, and not to make use hereof other than for the purpose of this project.
2. After completion of the project, all materials, data, proprietary information and other related documents provided to the winning bidder and which are hereby deemed owned by DBP shall be returned to DBP.
3. The winning bidder undertake that it shall make appropriate instructions to its employees who need to have access to such information and materials to satisfy and comply with its confidentiality obligation as set forth in this Section.
4. This confidentiality obligation shall survive even after the termination of the contract.
5. The winning bidder shall, likewise, oblige the provider to be bound by this confidentiality contract.
6. The winning bidder's breach of this confidentiality provision shall entitle DBP to legal and other equitable remedies including but not limited to the immediate cancellation of the contract and shall entitle DBP for claim for damages and injunctive relief under the circumstances. DBP may also elect to terminate further access by the winning bidder to any data and information.
7. A Non-Disclosure Agreement between DBP and the winning bidder will form part of the contract that outlines confidential material, knowledge, or information that both parties wish to share with one another for certain purposes but wish to restrict access for or by third parties.

**IX. LIQUIDATED DAMAGES**

If the Bidder fails to satisfactorily perform the services within the period(s) specified in the Agreement inclusive of duly granted time extensions if any, DBP shall, without prejudice to its other remedies under the Agreement and under applicable laws, deduct from the Contract Price, as liquidated damages, the applicable rate of 1/10 of 1% of the cost of the unperformed portion for every day of delay until actual delivery or performance.

The maximum deduction shall be 10% of the amount of Agreement. Once the maximum amount of liquidated damages reaches ten percent (10%), DBP may rescind or terminate the Agreement, without prejudice to other courses of action and remedies open to it.

**X. OGCC REVIEW**

The parties agree to supplement/amend/restate the agreement, including all its amendments/supplements, to incorporate the comments/revisions, if any, of the Office of the Government Corporate Counsel, with effect from the date of signing thereof. *Guarapas*

<p>Conforme:</p> <p>_____</p> <p align="center">Bidder's Company Name</p> <p>_____</p> <p align="center">Name &amp; Signature of Authorized Representative</p> <p>_____</p> <p align="center">Designation</p> <p>_____</p> <p align="center">Date</p>
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**SUPPLY AND DELIVERY OF ONE HUNDRED SIXTY-SEVEN (167) UNITS OF DOCUMENT  
SCANNER FOR THE DEVELOPMENT BANK OF THE PHILIPPINES  
Bid Reference No. G-2022-14**

TRANSMITTAL FORM

**REVISED CHECKLIST OF REQUIREMENTS FOR BIDDERS**

**Note:** Please fill-out this form and submit directly to the BAC Secretariat outside of the sealed envelopes.

FOR MACHINE STAMP (OFFICIAL TIME) BY THE DBP BAC SECRETARIAT
Received: _____

Name of Bidder: \_\_\_\_\_

Complete Address: \_\_\_\_\_

Submitted by: \_\_\_\_\_

Landline: \_\_\_\_\_ Email: \_\_\_\_\_

Note: Per Government Procurement Policy Board (GPPB) Resolution No. 09-2020 on the APPROVING MEASURES FOR THE EFFICIENT CONDUCT OF PROCUREMENT ACTIVITIES DURING A STATE OF CALAMITY, OR IMPLEMENTATION OF COMMUNITY QUARANTINE OR SIMILAR RESTRICTIONS, **submission of Bid Forms without notarizations shall be accepted on the date of the opening of the bids, provided that the notarized Bid Forms shall be submitted after the award but before payment.**

Item	FIRST ENVELOPE: ELIGIBILITY DOCUMENTS AND TECHNICAL REQUIREMENTS (DULY SEALED AND MARKED)
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**LEGAL ELIGIBILITY DOCUMENTS**

TAB 1	<p>If the bidder is a joint venture (JV):</p> <p>a. <u>If bidding as a formed JV:</u> Submit the existing valid, duly accomplished, signed and notarized JV Agreement (JVA). The JVA must specifically indicate among others, the following: the partner company that will represent the JV, the shareholdings of each partner company in the JV (to determine which partner company and its nationality has the controlling majority share), and the share of each partner company in the JV.</p> <p>Moreover, please likewise note:</p> <p>1) <u>If the JV is incorporated or registered with the relevant government agency,</u> all documents listed in this checklist must be under the JV's name and shall submit the PhilGEPS Certificate of Registration under Platinum Category also under the JV's name.</p> <p>2) <u>If the JV is unincorporated,</u> the PhilGEPS Certificate of Registration under Platinum Membership shall be submitted by each of the JV partners, while submission of the technical and financial eligibility documents (<b>Tab 4 onwards</b>) by any one of the JV partners constitutes collective compliance.</p> <p>b. <u>If bidding as a JV that is yet to be formed:</u> Submit duly notarized Agreement to</p>
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Note: Per Government Procurement Policy Board (GPPB) Resolution No. 09-2020 on the APPROVING MEASURES FOR THE EFFICIENT CONDUCT OF PROCUREMENT ACTIVITIES DURING A STATE OF CALAMITY, OR IMPLEMENTATION OF COMMUNITY QUARANTINE OR SIMILAR RESTRICTIONS, **submission of Bid Forms without notarizations shall be accepted on the date of the opening of the bids, provided that the notarized Bid Forms shall be submitted after the award but before payment.**

	<p>Enter into Joint Venture (<b>Template per FORM 1</b>). Please likewise note:</p> <p>PhilGEPS Certificate of Registration under Platinum Membership shall be submitted by each of the JV partners, while submission of the technical and financial documents (<b>Tab 4 onwards</b>) by any one of the JV partners constitutes collective compliance.</p>
<p>TAB 2</p>	<p>Proof of appointment/authority of bidder's representative:</p> <p>a. Duly notarized Special Power of Attorney (if the bidder is a sole proprietorship) (<b>Template per FORM 2-A</b>)</p> <p>OR</p> <p>b. Duly notarized Secretary's Certificate (if the bidder is a corporation, partnership, cooperative or joint venture)</p> <p><b>b.1 <u>If the bidder is a corporation</u> - Template per FORM 2-B</b></p> <p><b>b.2 If the bidder is an <u>INCORPORATED JV</u>- Template per FORM 2-C</b></p> <p><b>b.3 If the bidder is an <u>UNINCORPORATED JV</u>- Template per FORM 2-D</b>  <i>Each JV partner must submit its duly notarized Special Power of Attorney or Secretary's Certificate, whichever is applicable, indicating therein the following:</i></p> <ol style="list-style-type: none"> <li>1. <i>That they are duly authorized to participate in the bidding as a JV;</i></li> <li>2. <i>The authorized Lead Company to represent the JV;</i></li> <li>3. <i>The person designated as the duly authorized representative of the JV to participate in the bidding, sign the bid proposals/bidding documents and sign the ensuing contract with DBP.</i></li> </ol> <p><b>b.4 If the bidder is a <u>JV THAT IS YET TO BE FORMED</u>-</b></p> <p><i>Each JV partner must submit its duly notarized Special Power of Attorney (SPA) or Secretary's Certificate (Template per FORM 2-E), whichever is applicable.</i></p> <p>IN CASE, THERE ARE MORE THAN ONE APPOINTED/DESIGNATED REPRESENTATIVE, USE OF "AND" shall mean both/all representatives must sign the bid forms (i.e. Statements, TOR, financial bid) to be submitted for the bid opening.</p> <p>Use of "OR" is recommended.</p>

Note: Per Government Procurement Policy Board (GPPB) Resolution No. 09-2020 on the APPROVING MEASURES FOR THE EFFICIENT CONDUCT OF PROCUREMENT ACTIVITIES DURING A STATE OF CALAMITY, OR IMPLEMENTATION OF COMMUNITY QUARANTINE OR SIMILAR RESTRICTIONS, **submission of Bid Forms without notarizations shall be accepted on the date of the opening of the bids, provided that the notarized Bid Forms shall be submitted after the award but before payment.**

TAB 3	<p>Valid and current Certificate of PhilGEPS Registration (Platinum Membership), in three (3) pages, including Annex “A” or the List of Class “A” Eligibility Documents required to be uploaded and maintained current and updated in PhilGEPS in accordance with section 8.5.2. of the IRR of RA 9184.</p> <p><b><u>Only the current/updated Certificate of PhilGEPS Registration (Platinum Membership) shall be accepted during the opening of bids. Expired Certificate or any of the Eligibility Documents listed in Annex “A” shall be a ground for failure of the bidder.</u></b></p>
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***Following are the related provisions/requirements based on GPPB Resolution 15-2021 dated 14 October 2021 regarding submission of valid/current PhilGEPS Certificate of Registration (Platinum Membership):***

- ***LIFT the suspension on the implementation of mandatory submission of the PhilGEPS Certificate of Registration (Platinum Membership) in Competitive Bidding and Limited Source Bidding, thus, fully enforcing Sections 8.5.2 and 54.6 of the 2016 revised IRR of RA No. 9184 starting 01 January 2022;***
- ***AMEND Sections 23.1(a)(ii) and 24.1(a)(ii) of the 2016 revised IRR of RA No. 9184 to reflect that the submission of the recently expired Mayor’s Permit together with the official receipt as proof that the prospective bidder has applied for renewal within the period prescribed by the concerned local government unit shall be accepted by the PhilGEPS for the purpose of updating the PhilGEPS Certificate of Registration (Platinum Membership) in accordance with Section 8.5.2 of the 2016 revised IRR of RA 9184.***

**TECHNICAL ELIGIBILITY DOCUMENTS**

TAB 4	<p>Statement by the bidder of <b>ALL</b> its <u>ongoing</u> government and/or private contracts (including those awarded but not yet started, if any), whether similar or not similar in nature and complexity to the contract to be bid (include all contracts with the DBP for the said period, if any (<b>Template per FORM 3</b>), <b>duly signed by the bidder’s authorized representative.</b></p> <p><b>Note:</b> For bidders who have no ongoing government and/or private contracts, kindly indicate in their statement “NONE” to comply with the requirement. Bidders will be rated “failed” if no document is submitted or if the document submitted is incomplete or patently insufficient (<i>per GPPB NPM 094-2013 dtd. 2013-12-19</i>).</p>
TAB 5	<p>Statement of single completed contract <u>of similar nature (government or private contract)</u> within the last three (3) years equivalent to at least fifty percent (50%) of the ABC (<b>Template per REVISED FORM 4, attached in the Supplemental Bid Bulletin No. 1 dated 13 April 2022</b>), <b>duly signed by the bidder’s authorized representative.</b></p> <p>Similar contract refers to <b>supply and delivery of document scanner.</b></p> <p>Listed completed contract must be supported by the following:</p>

Note: Per Government Procurement Policy Board (GPPB) Resolution No. 09-2020 on the APPROVING MEASURES FOR THE EFFICIENT CONDUCT OF PROCUREMENT ACTIVITIES DURING A STATE OF CALAMITY, OR IMPLEMENTATION OF COMMUNITY QUARANTINE OR SIMILAR RESTRICTIONS, **submission of Bid Forms without notarizations shall be accepted on the date of the opening of the bids, provided that the notarized Bid Forms shall be submitted after the award but before payment.**

a) Notice of Award (NOA), **OR** Notice to Proceed (NTP), **OR** Contract **OR** Purchase Order (PO)

**AND**

b) Any one of the following documents:

b.1) Copy of Certificate of Completion or Certificate of Acceptance or Certificate of Satisfactory Performance issued by the bidder's client.

b.2) Copy of Official Receipt/s or Sales Invoice/s issued by the bidder to the client (ORs/ SIs must sum up to the full amount of total contract price of completed project).

**FINANCIAL ELIGIBILITY DOCUMENTS**

TAB 6

Completely accomplished computation of Net Financial Contracting Capacity (NFCC) which must be at least equal to the ABC (***Template per FORM 5***), **duly signed by the bidder's authorized representative.**

The values of the bidder's current assets and current liabilities shall be based on the AFS for **CY 2020**;

The value of the NFCC must at least be equal to the ABC of this project.

**IN case of Joint Venture, the partner responsible to submit the NFCC shall likewise submit the Statement of all its ongoing contracts and the Latest Audited Financial Statements**

If the prospective bidder opts to submit a committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC. If issued by a foreign universal or commercial bank, it shall be confirmed or authenticated by a local universal or commercial bank.

**TECHNICAL COMPONENT**

TAB 7

Original Bid Security issued in favor of the Development Bank of the Philippines (must be valid for at least 120 calendar days from the date of bid opening); **any one** of the following is acceptable:

a. Cashier's/manager's check issued by a Universal or Commercial Bank (at least 2% of ABC);

b. Bank draft/guarantee or irrevocable letter of credit issued by a Universal bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank (at least 2% of ABC);

c. Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security (at least 5% of ABC);

Note: Per Government Procurement Policy Board (GPPB) Resolution No. 09-2020 on the APPROVING MEASURES FOR THE EFFICIENT CONDUCT OF PROCUREMENT ACTIVITIES DURING A STATE OF CALAMITY, OR IMPLEMENTATION OF COMMUNITY QUARANTINE OR SIMILAR RESTRICTIONS, **submission of Bid Forms without notarizations shall be accepted on the date of the opening of the bids, provided that the notarized Bid Forms shall be submitted after the award but before payment.**

d. Duly notarized Bid Securing Declaration (*Template per FORM 6*) duly signed by the bidder's authorized representative.

Approved Budget for the Contract (ABC)	Cashier's/ Manager's check, Bank draft/ guarantee or irrevocable letter of credit (2% of ABC)	Surety bond (5% of ABC)	Bid Securing Declaration
4,988,290.00	99,766.00	249,414.50	No required percentage

**For bidders who opt to submit a surety bond must also submit copy of Certification issued by Insurance Commission that the surety or insurance company is authorized to issue such security.**

The Bid Securing Declaration mentioned above is an undertaking which states, among others, that the bidder shall enter into contract with the Procuring Entity and furnish the performance security required under ITB Clause 31, within ten (10) calendar days from receipt of the Notice of Award, and commits to pay the corresponding amount as fine, and be suspended for a period of time from being qualified to participate in any government procurement activity in the event it violates any of the conditions stated therein as provided in the guidelines issued by the GPPB.

TAB 8 Accomplished Omnibus Sworn Statement (*Template per FORM 7*), duly signed by the bidder's authorized representative and notarized.

TAB 9 Accomplished/conformed Revised Technical Specifications per **REVISED FORM 8 (attached in the Supplemental Bid Bulletin No. 1 dated 13 April 2022)**, duly signed by the bidder's authorized representative.  
**Bidders must state either "Comply" or "Not Comply" against each of the individual parameters of each Specification and must state their conformance in each and every page of the Technical Specifications.**

TAB 10 Brochure and/or technical data sheet of the brand and model being offered.

TAB 11 Certificate from the manufacturer for the brand and model being offered stating the following:

- The bidder is a direct partner or reseller or distributor.
- The bidder is an authorized service provider of the brand being offered or of the manufacturing company.
- The brand and model number being offered by the bidder did not come from the "grey market".



<p>Note: Per Government Procurement Policy Board (GPPB) Resolution No. 09-2020 on the APPROVING MEASURES FOR THE EFFICIENT CONDUCT OF PROCUREMENT ACTIVITIES DURING A STATE OF CALAMITY, OR IMPLEMENTATION OF COMMUNITY QUARANTINE OR SIMILAR RESTRICTIONS, <b><u>submission of Bid Forms without notarizations shall be accepted on the date of the opening of the bids, provided that the notarized Bid Forms shall be submitted after the award but before payment.</u></b></p>	
	<p>Note: If the bidder is not a direct partner/reseller/distributor of the manufacturer, bidder must submit a corresponding certificate linking the bidder to the manufacturer of the brand and model being offered.</p>
TAB 12	<p>Any of the following Energy Star <u>or</u> Conformity of Europeene (CE) certificate for the brand and model being offered:</p> <ol style="list-style-type: none"> <li>a. Energy Star Certified verifiable and downloadable in the Energy Star website.</li> <li>b. Certificate from the manufacturer stating that the brand and model being offered is compliant with the Energy Star Product Specification for Imaging Equipment Eligibility Criteria version 3.2.</li> <li>c. Certificate issued by the manufacturer for European Union (EU) declaration of conformity for CE marking.</li> </ol>
TAB 13	<p>ISO 9001 Certification issued by a member of an International Accreditation Forum (IAF) in the name of the manufacturer.</p>
TAB 14	<p>ISO 14001 Certification issued by a member of an International Accreditation Forum (IAF) in the name of the manufacturer.</p>
TAB 15	<p>List of bidder or brand's accredited service centers. The bidder must have service centers <u>within the region</u> where DBP Branch Banking Groups and Lending Center Groups are located as provided in the attached <b>Annex A</b> of FORM 8.</p>
TAB 16	<p>Certificate of Performance Evaluation <b><u>which must have a rating of at least "Satisfactory"</u></b>.</p> <ol style="list-style-type: none"> <li>a. For bidders with previous engagement with DBP: <ol style="list-style-type: none"> <li>i. Certificate of Performance Evaluation issued by the client listed as the single completed contract of similar nature equivalent to at least fifty percent (50%) of the ABC.</li> <li>ii. Certificate of Performance Evaluation issued by DBP end-user department for the recent completed contract.</li> </ol> </li> <li>b. For new bidders (without previous engagement with DBP): <ol style="list-style-type: none"> <li>i. Certificate of Performance Evaluation issued by the client listed as the single completed contract of similar nature equivalent to at least fifty percent (50%) of the ABC.</li> </ol> </li> </ol>
TAB 17	<p>Notarized Confidentiality and Non-Disclosure Agreement (<b>Template per FORM 9</b>) signed by the bidder's authorized representative.</p>

<b>SECOND ENVELOPE: FINANCIAL PROPOSAL (DULY SEALED AND MARKED)</b>	
TAB 1	<p>Duly accomplished Financial Proposal Form (<i>Template per FORM 10</i>), duly signed by the bidder's authorized representative.</p> <p><b>Note: Total bid shall not exceed the ABC of Php 4,988,290.00.</b></p>
TAB 2	<p>Detailed Financial Proposal/Price Schedule duly signed by the bidder's authorized representative. Bidders <u>shall use</u> either <i>FORM 11-A</i> or <i>FORM 11-B</i> as template.</p> <p><b>The total detailed bid must not exceed the ABC and must be consistent with the financial bid per TAB 1.</b></p>

**SUPPLEMENTAL BID BULLETIN NO. 1**

**BID REFERENCE NO. G-2022-17: MAINTENANCE AND SUBSCRIPTION SUPPORT OF WEB APPLICATION FIREWALL FOR THE DEVELOPMENT BANK OF THE PHILIPPINES FOR THREE (3) YEARS** (ABC: PhP 5,445,000.00 for three years or PhP 1,815,000.00 per year inclusive of all applicable taxes)