



REQUEST FOR QUOTATION (RFQ)

Supply and Delivery of One (1) Unit Heavy Duty Paper Shredder Machine

Area of Delivery : DBP Dipolog Branch Building
 Trade Agreement : Revised Implementing Rules and Regulations of RA 9184
 Procurement Mode : Small Value Procurement (SVP)
 Classification : Goods and Services
 Project/Category : Supply and Delivery of One (1) Unit Heavy Duty Paper Shredder Machine for DBP Dipolog Branch
 Approved Budget : P60,000.00
 Delivery Period : Fifteen (15) days

Company Name : _____
 Address : _____
 Tel. No./FaxNo. : _____

UNIT	ITEM	DESCRIPTION	UNIT PRICE
1 unit	Heavy Duty Paper Shredder Machine	(Please see attached Technical Specification)	P _____

Please quote your lowest price by filling out the table above on the subject project/category for the Development Bank of the Philippines (DBP), Dipolog Branch, BBG-Western Mindanao.

Please **submit this form** duly signed by your representative to the undersigned at DBP BBG-Western Mindanao, Don P. Lorenzo St., Port Area, Zamboanga City or DBP Dipolog Branch, National Highway, Turno Dipolog City **not later than 3:00pm on March 25, 2022** in a sealed envelope together with the following:

1. Certified true copy of valid & current Business Permit;
2. Certified true copy of valid & current Registration Certificate (whichever is applicable below):
 - a. Department of Trade & Industry (DTI) for sole proprietorship; or
 - b. Securities and Exchange Commission (SEC) for partnership/corporation.
3. PHILGEPS Registration Certificate.

For questions and clarifications, you may contact us telephone no. (062) 991-1316.

SM AL BRAIN C. TENORIO
 BAC Chairperson-BBG WM

Submitted by:

 (Signature Over Printed Name of Authorized Representative)
 Date Submitted: _____

Received by:

Name of Receiver	Date Received	Signature