

Development Bank of the Philippines
Corporate Affairs Department – Head Office
TECHNICAL SPECIFICATIONS



Supply and Delivery of DBP 75th Anniversary Stickers – Small Value

(1LOT)

I. **Approved Budget for the Contract: Php166,595.7 (inclusive of VAT/ Applicable taxes)**

Item	Quantity (1 Lot)	Unit Cost	Total Cost
DBP 75 th Anniversary Sticker - Type 1	456,844 pcs.	Php0.30	Php137,053.20
DBP 75 th Anniversary Sticker - Type 2	4,545 pcs.	Php6.50	Php29,542.50

II. **Technical Specifications and Other Requirements**

DBP 75th Anniversary Sticker - Type 1

- Size : 2.5" (w) X 1.5" (h)
Material : Satin Sticker (yellow back)
Printing : Full colors, one side printing, offset printing with computer to plate (CtP), UV lamination and half-cutting (peel-off)
Design : As per attached DBP-provided design

DBP 75th Anniversary Sticker - Type 2

- Size : 2.28" (w) X 0.80" (h)
Material : Satin Sticker (yellow back)
Printing : Full colors, one side printing, offset printing with computer to plate (CtP), UV lamination and half-cutting (peel-off)
Design : As per attached DBP-provided design

Others:

1. Prospective suppliers shall submit their proposal/quotation including the following:

- a. Price Quotation based on specifications
- b. Documents
 - Proof of PhilGEPS registration
 - Valid/ Updated Business/Mayor's Permit
 - Signed DBP Technical Specifications sheet (all pages must be signed)
- c. Sample stickers previously produced to show production/printing quality (to be returned after evaluation of proposals)

PHILGEPS
Date: 3/25/22
COR: PRO-032522

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2. **Bundling instructions.** The DBP 75th Anniversary Sticker – Type 1 shall be delivered to DBP bundled according to the following:

North Luzon	11,607
Central Luzon	26,716
Metro Manila	55,450
South Luzon	44,077
Bicol	42,415
CEV	67,955
Western Visayas	46,324
North Mindanao	61,840
South Mindanao	48,945
Western Mindanao	41,020
Financial Center	8,200
Total	454,549
Buffer – BBS-Marketing Group	2,295
TOTAL	456,844

3. All materials/information that may come into the possession of the supplier for purposes of the completion of this requirement shall remain confidential and should not come into the possession of any Third Party without the prior consent of DBP.

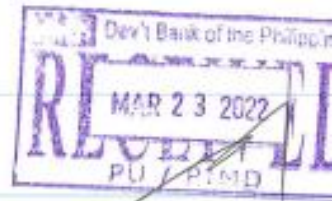
III. Conditions of the Contract

1. The Supplier shall produce and submit for approval actual prints of the DBP sticker (proofing) using the DBP-provided design before proceeding with actual production of the DBP 75th Anniversary stickers.
2. **Acceptance:** The Supplier shall ensure that the delivered stickers are in accordance with the specifications required by DBP. DBP has the right to reject/refuse acceptance of the delivered stickers found to be damaged/defective and not in accordance with the required specifications.
3. The DBP may terminate/cancel the Purchase Order (PO) when the Supplier fails to deliver, perform and comply with its obligation.
4. **Delivery Period:** The Supplier shall deliver the printed stickers within fourteen (14) calendar days after approval of the actual sample/print proof using the DBP-provided design.
5. **Point of Delivery:** DBP Receiving and Inspection Section-Inventory Management Unit, DBP Head Office, Sen. Gil J. Puyat Avenue corner Makati Avenue, Makati City.

PHILCORP

DATE: _____
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IV. Payment

1. Payment shall be processed after completion of delivery subject to submission of complete documents for payment by the Supplier (i.e., Billing Statement/ Statement of Account, as applicable)
2. For every day of delay, 1/10 of 1% (0.001) of the price of undelivered quantity shall be deducted from the payment, in case the Supplier fails to deliver the items on time. Once the cumulated amount of liquidated damage reaches ten percent (10%) of the amount of the PO, DBP may rescind or terminate the contract, without prejudice to other courses of action and remedies open to it.

Recommending Approval:

Approved by:


CRISELDA V. CODERA
Head, Marketing Communications Unit-CAD


ZANDRO CARLOS P. SISON
Head, Corporate Affairs Department

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DBP 75th Anniversary Sticker - Type 1



**75 YEARS OF BANKING
FOR THE COUNTRY.**

Actual Size
2.5" (w) X 1.5" (h)



**75 YEARS OF BANKING
FOR THE COUNTRY.**

DBP 75th Anniversary Sticker - Type 2



Actual Size
2.28" (w) X 0.80" (h)

