



**DEVELOPMENT BANK OF THE PHILIPPINES
Branch Banking Group – Central Luzon
City of San Fernando, Pampanga**

TERMS OF REFERENCE

**PROJECT: SUPPLY, DELIVERY, INSTALLATION AND TESTING OF:
GLASS BREAK SENSORS FOR BALER, GUAGUA & TARLAC BRANCHES**

I. APPROVED BUDGET FOR THE CONTRACT

ONE HUNDRED EIGHTY-TWO THOUSAND PESOS (₱182,000.00), inclusive of all applicable government taxes.

II. TECHNICAL SPECIFICATIONS

LOOP VOLTAGE	3 VDC minimum to 20 VDC maximum
LOOP CURRENT	100 mA maximum
POWER REQUIREMENTS	Less than 1 mS
TRANSIENT SUSPENSION	600 watts for 1 mS
ALARM OUTPUT TYPE	Normally-closed solid state output, non-polarized
ALARM OUTPUT RESISTANCE	20 Ω maximum (closed/non-alarm condition) 1 MΩ minimum (open/alarm condition)
ALARM OUTPUT TIMING	Open for 1 second minimum during an alarm condition
WIRING LEADS	22 AWG, 2 conductor zip cord
COLOR	white

III. CONDITION OF THE CONTRACT

1. The Supplier shall ensure that the items delivered are in accordance with the approved Specifications. DBP has the right to reject delivery if items delivered were found to be defective and not according to the required specifications.
2. The Supplier, in consideration of the payment to be made by DBP of the sum of money hereinafter specified, binds itself to pay, furnish and complete any and all necessary permits, materials, labor, tools, equipment, supplies, utilities, transportation, superintendence, supervision and other facilities for the satisfactory performance for the supply and delivery ***at the branches indicated above.***
3. DBP shall be free from any kind of claims, damages, liabilities or course of action in the event the Supplier violates any terms and conditions hereof, including any and all liabilities arising from the Supplier's non-compliance with the requirements of the Workmen's Compensation, Social Security and other labor laws.
4. DBP may terminate/cancel the Purchase Order (PO)/Notice to Proceed (NTP) when supplier fails to deliver, perform and comply with its obligation as required in the contract.

IV. DELIVERY PERIOD

Within **thirty (30) calendar days** upon receipt of **Purchase Order (PO)/Notice to Proceed (NTP)**.

If the Supplier fails to satisfactorily deliver any or all of the Goods within the period specified in the Contract inclusive of duly granted time extensions if any, the Procuring Entity shall, without prejudice to its other remedies under the Contract and under the applicable law, deduct from the Contract Price, as liquidated damages, the applicable rate of one tenth (1/10) of one (1) percent of the cost of the unperformed portion for every day of delay until actual delivery or performance. The maximum deduction shall be ten percent (10%) of the amount of contract. Once the maximum is reached amount of liquidated damages reaches ten percent (10%), the Procuring Entity may rescind or terminate the Contract, without prejudice to other courses of action and remedies open to it.

V. WARRANTY

One (1) year warranty against factory electrical and mechanical defects due to faulty materials and workmanship that would substantially affect the function of the product under normal use.

If ever the units developed trouble and/or malfunction within the warranty period, the same shall be subject to repairs/parts, replacement free of charge and its warranty will be extended until such time the supplier completed repair.

VI. DOCUMENTARY REQUIREMENTS

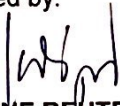
The supplier must submit to DBP the following:

1. Signed quotation
2. Valid and Current Business Permit
3. Proof of PhilGEPS Registration
4. Notarized Omnibus Sworn Statement signed by owner / authorized representative
5. For **Sole Proprietorship**, duly notarized Special Power of Attorney, if to designate a representative
6. For **Corporation**, duly notarized Board Resolution/Secretary's Certificate designating authorized representative

VII. PAYMENT

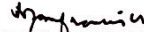
Onetime payment via Manager's Check or credit to DBP Account upon delivery provided required documents are completed.

Prepared by:



KRISTINE REUTER B. DIZON
CSA UP-BBG

Endorsed by:



MARY ANNE DM. FRANCISCO
TA – Branch Operations

Approved by:



FVP FRANCIS THADDEUS L. RIVERA
Head, Branch Banking Group – Central Luzon