



SCOPE OF WORKS AND TECHNICAL SPECIFICATIONS

PROJECT : PROPOSED FABRICATION OF AND INSTALLATION OF
HORIZONTAL AND FLAG TYPE SIGNAGES FOR DBP DIPOLOG
BRANCH
LOCATION : NATIONAL HIGHWAY, TURNO, DIPOLOG CITY

I. APPROVED BUDGET FOR THE CONTRACT (ABC):
PESOS: ONE HUNDRED FIFTY THOUSAND AND 0/100 INCLUSIVE OF ALL
APPLICABLE TAXES (P150,000.00)

Description	Total Quantity
A Fabrication and Installation of DBP Horizontal Signage	1 set (10.29m x 1.00m x 0.20m)
B Fabrication and Installation of Branch Flag Type Signage	1 set (1.50m x 1.50m x 0.15m) 1 set (1.50m x 0.45m x 0.15m)

II. Technical Specifications:

A. Horizontal Signage Specifications:

- Single face lighted signage
- Size: 10.29m x 1.00m x 0.20m
- 3M panagraphics with 3m scotchcal sticker
- Complete with LED lighting fixture and timer (signage should be well lighted)
- Sign casing made of 1" x 1/2" x 1.5mm B.I. tubular framing with painted aluminum sheet backing and painted aluminum sidings (color: blue)
- Signage casing should be lift-up type
- Color Code: For background – 3630-157 Sultan Blue; 3630-73 Dark Red
- **Font:**
 - For "DBP" - Fritz Quadrata
 - For "Development Bank of the Philippines" - Helvetica Black
 - For "Branch Name" - Helvetica Black

Dimensions: See attached plan and elevation

B. Flag Type Signage Specifications:

- Signage Casing
 - Size: 1.50m (L) x 1.50m (HT) x 0.15m (THICKNESS)
 - 1.50m (L) x 0.45m (HT) x 0.15m (THICKNESS)
- 3M panagraphics (Double Face; Lift-up type casing)
- Lighted outdoor signage with 3M scotchcal sticker
- Complete with LED lighting fixtures and timer
- Sign casing is made of 1" x 1/2" 1.5mm tubular framing with painted aluminum sidings (Color: Blue)
- Rounded edges
- Color Code:
 - For Background - 3630-157 Sultan Blue; 3630-73 Dark Red;
 - For DBP Letters and Logo – White

• **Font:**

- For "DBP" - Fritz Quadrata
- For "Branch Name" - Helvetica Black
- For "ATM" - Helvetica Black

Notes/Conditions:

1. Contractor must conduct an inspection and verify the actual measurements on-site.
2. Contractor must touch-up, repair or replace damages made on new or existing bank properties before substantial completion.
3. Contractor must remove left over materials and debris from work area.
4. Contractor must comply with COVID-19 protocols inside DBP premises.
5. Signage should be well lighted
6. Contractor should observe proper scaling (i.e. Text Height, Text Spacing)
7. All decals for the signage should be computer cut.
8. **Delivery Period:** Within twenty one (21) calendar days after receipt of the PO/NTP.

III. Payment

1. One-time full payment shall be issued upon completion of all works.

Prepared by:

MGR. ZYLDJYH P. PORTUGUEZ
Acting Head, Dipolog Branch

Approved by:

SAVP ROMEL S. GALAPARDO
Head, BBGWM