

REQUEST FOR QUOTATION

You are invited by the Development Bank of the Philippines to submit a tender for **SolarWinds Network, Server and Application Monitoring System Maintenance and Support Services**

Approved Budget for the Contract: ₱650,000.00 inclusive of all taxes and other charges.

1. Please quote your lowest price based on the attached specifications
2. **Submitted quotations must be duly signed by the vendor's representative and must be sent to the BAC Secretariat not later than 04:00 P.M. of 25 October 2021.**
3. All quotations must be inclusive of all taxes and other charges.
4. Kindly refer to the attached Terms of Reference (TOR).

TERMS AND CONDITIONS:

1. All entries must be type written.
2. **All suppliers/vendors are mandated to register with the PhilGEPS and provide a PhilGEPS Registration number as a condition for award of the contract.**
3. Other documentary requirements for each vendor shall be as follows;
 - Mayor's/Business Permit;
 - Income/Business Tax Returns
 - Certificate being an existing Certified Business Partner of Solarwinds for at least 1 year endorsed by Solarwinds in providing Maintenance and support Services for Solarwinds Network Server and Application Monitoring System

AND

- (1) For suppliers/vendors whose representatives are the official signatory of the documents/requirements: **please submit a duly notarized Omnibus Sworn Statement**

OR

- (2) For suppliers/vendors who will appoint or designate their duly authorized representative: **please submit the following notarized statements:**

(if the supplier/vendor is a Sole Proprietorship)	(if the supplier/vendor is a Corporation)
Duly notarized Special Power of Attorney	Duly notarized Secretary's Certificate
<u>AND</u>	<u>AND</u>
Duly notarized Omnibus Sworn Statement	Duly notarized Omnibus Sworn Statement

*For inquiries, you may reach the BAC Secretariat on the contact nos. provided below:

DBP Bids and Awards Committee Secretariat
 6/F Operations Sector, DBP Head Office
 Sen. Gil J. Puyat corner Makati Avenues, Makati City
 (+632) 818-9511 to 20 local 2610 or 2606
 email: bacsecretariat@dbp.ph

Technical Specifications (TS)

SolarWinds Network Server and Application Monitoring System Maintenance and Support Services

I. Background

The SolarWinds Network Server and Application Monitoring System is one of the powerful Network Infrastructure management or monitoring tools of DBP. The unavailability of network connections and the occurrence of defects and issues in the servers and applications and relevant components are automatically detected that enable the Administrators to provide immediate remedial action and resolution. The system is capable of producing monitoring reports that can be used as basis for performance evaluation and analysis.

II. Period Coverage

This will cover for 1-Year Maintenance and Support Services effective from December 1, 2021 to November 30, 2022.

III. Budget

The Approved Budget for Contract (ABC) is PhP 650,000.00 (VAT-Inclusive).

IV. Vendor Requirements

1. Submit the following BAC Documentary Requirements in compliance to the Government Procurement Law as per latest Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184 under Section 53.9:
 - a. Valid and Current PhilGEPS Registration Number
 - b. Updated Business or Mayor's Permit
 - c. Updated Business or Income Tax Return (ITR) (2020)
 - d. Updated and Notarized Omnibus Sworn Statement.
 - e. Updated and Notarized Secretary's Certificate
 - f. Updated Letter or Certificate being an existing Certified Business Partner of SolarWinds for at least 1 Year endorsed by SolarWinds in providing Maintenance and Support Services for SolarWinds Network Server and Application Monitoring System.
 - g. 1-Year Quotation for SolarWinds Network Server and Application Monitoring System Maintenance and Support Services with Period Coverage from December 1, 2021 to November 30, 2022.

2. Vendor must open/ maintain a Savings Deposit Account with DBP where payments shall be credited within 15 calendar days from DBP's receipt of original copy of the Official Receipt (OR) and issuance of Certificates of Acceptance and Payment.
3. *Should and only if the Parties agree on One-Time Payment of the Contract Price after execution of the Contract*, within 5 working days from the Vendor's receipt of the Notice to Proceed (NTP), the Vendor shall deliver to DBP a *notarized Letter of Credit (LC) or Certificate of Cover or Guaranty*, indicating its unconditional and indivisible undertaking to provide the necessary fixes/ patches and/or resolve all Application-related concerns and issues for the duration of the Contract Term, accompanied by an *Irrevocable Letter of Credit (LC) or Bank Guarantee* issued by a Universal Bank or Commercial Bank equivalent to the amount of the Contract Price, which shall remain valid until after the expiration of the Contract.

V. Maintenance and Support Services Coverage

A. Software License Requirements

No.	Description	Part No.
1	Legacy SolarWinds Network Performance Monitor - SL500 (up to 500 Elements)	81257
2	Legacy SolarWinds NetFlow Traffic Analyzer Module for SolarWinds Network Performance Monitor - SL500	81266
3	Legacy SolarWinds Server and Application Monitor - AL1100 (up to 1100 Monitors)	81278

B. 1-Year Local Support

- 24 x 7 Technical Support
- 4 Hours Response Time
 - a. First Level: Unlimited Telephone and E-Mail
 - b. Second Level: On-Site
 - Report Generation
 - Troubleshooting

C. Installation of Upgrades and HotFixes

D. Notifications of any Changes and Updates

E. FirmWare and Security Updates

F. Assistance in the Application and Implementation of major Updates

G. Bi-Annual Health Check

H. Refresher Knowledge Transfer

VI. Approved Budget for Contract (ABC)

The approved budget for the Contract is PhP 650,000.00 (VAT-Inclusive).

VII. Payment

DBP shall pay periodically the corresponding Contract Price to the Vendor via credit to its Deposit Account within 15 calendar days from receipt of the Vendor's original copy of Official Receipt (OR) and the issuance by DBP of the Certificate of Acceptance of services and Certificate of Payment, as well as the submission of the documentary requirements as enumerated under this Technical Specifications, if any, subject to the usual Government Audit/ Accounting/ Procurement Policies, provided the Vendor has generated a positive Performance Assessment to be conducted by DBP in accordance with established metrics.

VIII. Performance Security

The Vendor is required to submit a Performance Bond in any of the following Forms and Percentages and which shall be released after end of Contract Term:

Forms of Performance Security	Minimum Percentage (%) of Contract Price per Year
Cash, Cashier's / Manager's Check issued by a Universal or Commercial Bank	5%
Bank Draft / Guarantee or Irrevocable Letter of Credit (LC) issued by a Universal or Commercial Bank; provided, however that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a Foreign Bank	
Surety Bond callable upon demand issued by a Surety or Insurance Company together with Certificate issued by Insurance Commission certifying the Surety or Insurance Company is authorized to issue such Surety Bond	30%

IX. Liquidated Damages

If the Vendor fails to satisfactorily perform the services within the period(s) specified in the Agreement inclusive of duly granted time extensions if any, DBP shall, without prejudice to its other remedies under the Agreement and under applicable laws, deduct from the Contract Price, as liquidated damages, the applicable rate of 1/10 of 1% of the cost of the unperformed portion for every day of delay until actual delivery or performance.

The maximum deduction shall be 10% of the amount of Agreement. Once the maximum amount of liquidated damages reaches ten percent (10%), DBP may rescind or terminate the Agreement, without prejudice to other courses of action and remedies open to it.

X. OGCC Review

The parties agree to supplement/ amend/ restate the Agreement, including all its amendments/ supplements, to incorporate the comments/ revisions, if any, of the Office of the Government Corporate Counsel (OGCC), with effect from the date of signing thereof.