



NAME OF PROJECT **SUPPLY AND DELIVERY OF VARIOUS FURNITURE AND FIXTURES (AS ONE LOT) FOR THE DEVELOPMENT BANK OF THE PHILIPPINES - BALANGA BRANCH**

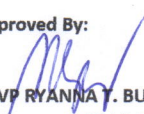
REQUEST FOR QUOTATION

Date: _____

Company Name_____
Address

Please quote your lowest price based on the attached specifications per approved Terms of Reference. Submitted quotations must be duly signed by the vendor's representative and must be sent not later than **5:00 P.M. of September 17, 2021** at DBP Balanga Branch, Don Manuel Banzon Avenue, Balanga City, Bataan.

Approved By:


SAVP RYANNA T. BULATAO
 Chairperson, RBAC-CL

- NOTE**
- 1 All quotations must be inclusive of all taxes and other charges.
 - 2 All suppliers / vendors are mandated to register with the PhilGEPS and provide a PhilGEPS Registration number as a condition for award of the contract.
 - 3 Kindly refer to the attached Terms of Reference (TOR).

Other documentary requirements for each vendor shall be as follows:

- 1 Copy of Mayor's / Business Permit
- 2 Copy of Philgeps Registration
- 3 Notarized Omnibus Sworn Statement signed by the owner / authorized representative
- 4 For **Sole Proprietorship**, duly notarized Special Power of Attorney, if to designate a representative; or For **Corporation**, duly Notarized Board Resolution/Secretary's Certificate designating authorized representative
- 5 Income/Business Tax Return

QTY	UNIT	ITEM DESCRIPTION	Unit Price	Total
6	UNIT	4-SEATER GANG CHAIR LOBBY SEATING		
2	UNIT	3-SEATER GANG CHAIR LOBBY SEATING		
1	UNIT	BH HIGH BACK CHAIR		
3	UNIT	MID-BACK CHAIR		
2	UNIT	TELLER'S CHAIR		
8	UNIT	STAFF CHAIR		
7	UNIT	VISITOR'S CHAIR		
2	UNIT	PANTRY CHAIR		
1	UNIT	RECEIVING AREA ROUND TABLE		
2	UNIT	Office Table A (without partition) - modular with side table - with modesty panel Main countertop : 1.60m x 0.75m		
2	UNIT	Office Table B (with partition) - modular with side table Main countertop : 1.50m x 0.60m		
1	UNIT	Clerical workstation A (without partition) - modular without side table - with modesty panel Countertop : 1.20m x 0.60m		
4	UNIT	Clerical workstation B (with partition) - modular without side table Countertop : 1.20m x 0.60m		
13	UNIT	MOBILE PEDESTAL		
TOTAL AMOUNT:				

After having carefully read and accepted your General Conditions, I quote you on the items and prices noted above.

Signature Above Printed Name_____
Tel. No / Cellphone No._____
Date