



REQUEST FOR QUOTATION

Date: _____

Company Name

Address

Please quote your lowest price based on the attached specifications per approved Terms of Reference. Submitted quotations must be duly signed by the vendor's representative and must be sent not later than **5:00 P.M. of September 8, 2021** at DBP BBG Central Luzon, G/F Doña Isa-Fel Bldg., Dolores, City of San Fernando, Pampanga.

Approved By:

AVP RYANNA T. BULATAO
RBAC Central Luzon Chairperson

- NOTE**
- 1 All quotations must be inclusive of all taxes and other charges.
 - 2 All suppliers / vendors are mandated to register with the PhilGEPS and provide a PhilGEPS Registration number as a condition for award of the contract.
 - 3 Kindly refer to the attached Terms of Reference (TOR).

Other documentary requirements for each vendor shall be as follows:

- 1 Copy of Mayor's / Business Permit
- 2 Copy of Philgeps Registration
- 3 Notarized Omnibus Sworn Statement signed by owner / authorized representative
- 4 For **Sole Proprietorship**, duly notarized Special Power of Attorney, if to designate a representative; or For **Corporation**, duly Notarized Board Resolution/Secretary's Certificate designating authorized representative

QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL	
2	UNITS	SUPPLY, DELIVERY AND TESTING OF 2 UNITS ELECTRIC TYPEWRITER FOR THE USE OF SAN FERNANDO PAMPANGA AND TARLAC BRANCHES			
		SPECIFICATIONS			
		PRINTING METHOD	Printwheel with 100 characters		
		PRINTING SPEED	20 characters per seconds		
		PAPER CAPACITY	15"		
		PRINTING PITCH	10, 12, 15, PS		
		LINE SPACING	1, 1.5, 2		
		KEYBOARD	46 printing keys, 21 function keys		
		DISPLAY	LCD		
		FUNCTIONS	Space, half, back, express, micro correction, word correction Tab, decimal, center, flush right, group Auto (Centering, underlying) Auto carrier return etc.		
POWER SUPPLY	240V AC, 60 Hertz				

After having carefully read and accepted your General Conditions, I quote you on the items and prices noted above.

Signature Above Printed Name

Tel. No / Cellphone No.

Date

* For inquiries, you may reach **DBP BBG-Central Luzon** at contact no **(045) 9631231**
Trunkline No. **(02) 88189511 - 15 local 1570**