



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 8021489
Procuring Entity DEVELOPMENT BANK OF THE PHILIPPINES - HEAD OFFICE
Title PROC 21- Supply and Delivery of Various Office Supplies (Envelopes with Logo and Bond Paper with Logo)
Area of Delivery Metro Manila

Solicitation Number:	PROC 21- Various Office Supplies (Various Envelopes)	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Printing Services	Date Published	23/09/2021
Approved Budget for the Contract:	PHP 665,500.00	Last Updated / Time	22/09/2021 14:53 PM
Delivery Period:	45 Day/s	Closing Date / Time	28/09/2021 10:00 AM
Client Agency:			
Contact Person:	Procurement Unit DBP - Head Office Procurement/Purchasing Staff Procurement Management Unit-PSM 6th Floor DBP Head Office Sen. Gil J. Puyat corner Makati Avenues Makati City Metro Manila Philippines 1200 63-2-8189511 Ext.2636 63-2-8151614 htmariano@dbp.ph		

Description

Supply and Delivery of Various Office Supplies (Envelopes with Logo and Bond Paper with Logo)
 ABC: Php665,500.00

Envelope, Carpeta Big Brown- 8,000pcs = Php48,000.00
 Envelope, Carpeta Small Brown- 6,000pcs = Php30,000.00
 Envelope, Mailing Non-Window- Special 500pcs = Php12,500.00
 Envelope Mailing, Non-window - 30,000pcs = Php120,000.00
 Envelope Mailing, With window - 60,000pcs = Php270,000.00
 Envelope Mailing, With Window - Special - 500pcs = Php13,000.00
 Bond Paper with Letterhead - 300rms = Php156,000.00
 Bond Paper with Letterhead- Special - 4rms = Php16,000.00

For inquiries, you may use the contact information provided below.
 Viola E. Marciano
 Email: vemarciano@dbp.ph
 Contact Number: 88189511 local 2609

Please be guided by the following:

1. Price quotation must be based on the Terms of Reference (TOR) / Scope of Work/Services (SOW) / Technical Specifications (TS), as applicable and must be duly signed by the vendor's representative.
2. Price quotation must be inclusive of VAT and other applicable taxes.
3. The open price quotation must include the documentary requirements (see below) and must be submitted through this email address or to the Procurement Unit-PIMD, DBP Head Office, Sen. Gil Puyat Ave., cor. Makati Ave., Makati City.
4. Deadline of submission must be not later than September 28, 2021 at 10:00 AM
5. Price quotation lacking with any documentary requirement shall not be considered for evaluation.

Documentary Requirements:

- PHILGEPS Registration Number;
- Mayor's/Business permit for the current year;
- Omnibus Sworn Statement (For ABC's above P50K);
- Income Tax Return for the current year / Business Tax Returns for the past 6 months (For ABC's above P500K);
- Brochure/Data Sheet, as necessary and/or other documents as specified in the TOR / SOW / TS.

Created by Procurement Unit DBP - Head Office

Date Created 22/09/2021