



# Development Bank of the Philippines

## REQUEST FOR QUOTATION

Date

Sir/Madame:

Please quote your lowest price on the item as specified below with an approved budget of P 460,000.00 and submit your quotation signed by your representative not later than September 27, 2021.

Thank you.

FROM:

  
CAMILLE MARIANNE M. DELOS REYES  
RBAC-SM SECRETARIAT

### CONDITIONS OF THE CONTRACT:

1. Quotation shall include fees, taxes, and other charges.
2. Please enclose the requested quotation in a sealed envelope and submit the same, on this address: 2nd Floor, DBP Building, C.M. Recto Street, Davao City or send via e-mail at [sm-bbg@dbp.ph](mailto:sm-bbg@dbp.ph) on or before September 27, 2021.
3. The supplier shall ensure that the products delivered are in accordance with the specifications required by DBP. DBP has the right to reject items not according to the required specifications / model.
4. DBP may terminate / cancel the PO when the Supplier/ Contractor fails to deliver, perform and comply with its obligation as required for in the contract.
5. Delivery Period: per attached technical specifications
6. Point of Delivery: per attached technical specifications
7. DBP reserves the right to reject any and all quotations, to waive any defect in them and to award to the bidder whose price quotation is deemed most advantageous to the Bank.

### PAYMENT:

1. Payment shall be processed after completion of delivery subject to complete documents for payment (e.g. Billing Statement / Statement of Account, Certification of Completion/ Acceptance). Issuance of manager's check will be the mode of payment and payment processing will be a maximum of 30 days or as indicated in the Purchase Order.
2. For every day delay, 1/10 of 1% of the price of undelivered quantity shall be deducted from the payment, in case the Supplier fails to deliver the items on time.

### OTHER REQUIREMENTS:

Interested Suppliers/Contractors must submit the following prior to awarding of contract:

1. PhilGEPS Certificate or PhilGEPS Registration number
2. Valid/ current Mayor's / Business Permit
3. BIR Certificate of Registration

**For any queries, please feel free to contact the following:**

1. Camille M. Delos Reyes, RBAC-SM Secretariat, 09684179882

ITEM QTY	UNIT	ARTICLES / DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
23	UNITS	AUTOMATIC VOLTAGE REGULATOR ( in compliance with attached technical specifications)		

COMPANY NAME: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 CONTACT PERSON: \_\_\_\_\_  
 CONTACT NUMBER: \_\_\_\_\_  
 SIGNATURE: \_\_\_\_\_

## TECHNICAL SPECIFICATIONS

### SUPPLY AND DELIVERY OF TWENTY-THREE (23) UNITS OF AUTOMATIC VOLTAGE REGULATOR

#### A. SPECIFICATIONS

- See attached equipment's specifications

#### B. OTHER TERMS AND CONDITIONS

##### 1. APPROVED BUDGET OF CONTRACT:

P460,000.00 **INCLUSIVE** of delivery or shipping cost and applicable government taxes

##### 2. DELIVERY:

Delivery Address	Unit
<b>DBP KIDAPAWAN</b> DBP Building, Quezon Boulevard cor. JP Laurel St., Kidapawan City	15
<b>DBP MATI</b> DBP Building, Limatoc St., Brgy. Central, Mati City, Davao Oriental	8

- Period: within 7-14 calendar days from receipt of Purchase Order (PO).
- Corresponding penalties shall apply for late delivery.
  - For every day delay, 1/10 of 1% of the price of undelivered quantity shall be deducted from the payment, in case the Supplier fails to deliver the items on time.
- Items must be delivered with a User's Manual.

##### 3. WARRANTY


The 1-year warranty period will commence upon issuance of Certificate of Acceptance and upon inspection of the DBP representatives. Within the warranty period, supplier is required to:

- Repair defective units and any malfunctioning parts and/or accessories for free within 2 weeks from date of notification;
- Provide free services for inspection, cleaning and/or troubleshooting as needed; and
- Replace units with persistent similar errors within the warranty period.

##### 4. PAYMENT

A one-time full payment shall be made after complete delivery and testing of the items or as indicated in the Purchase Order.

Prepared by:

  
**Camille Marianna M. Delos Reyes**  
RBAC-SM, Secretariat

Approved by:

  
**VP NELITO H. TINGZON**  
Head of Procuring Entity  
Head, BBG - SM 

TECHNICAL SPECIFICATION


**AUTOMATIC VOLTAGE REGULATOR (AVR)**

- CAPACITY : 5000VA
- 100% COPPER WIRED
- RANGE OF INPUT VOLTAGE : 160 – 250 VOLTS
- OUTPUT VOLTAGE : 110 VOLTS AND 220 VOLTS
- OVER – VOLTAGE PROTECTION : 220 VOLTS +~ 3%
- UNDER VOLTAGE PROTECTION +~ 6%
- FREQUENCY : 50 – 60 HZ
- EFFICIENCY ~ 90%

Recommending Approval:

  
**AVP ARNEL C. TAJONERA**  
Head, PCMU-CFMD

APPROVED:

  
**VP ROMEO A. AGUILAR**  
Head, CFMD