

PROJECT PROPOSAL

I. ORGANIZATIONAL BACKGROUND

Name and Contact Details of the Proponent	State the name of your organization and contact details of the proponent
Date of Incorporation/Registration with any government institution	Specify the proponent's date of incorporation or registration with any government accreditation agencies (i.e., Securities and Exchange Commission, Cooperative Development Authority, etc.), if applicable
Key Members and Board of Directors/Trustees	Name and provide a short CV of key members and Board of Directors/Trustees of the organization
Key Members of the Project Management Office	Name and provide a short CV of key members of the Project Management Office and their roles
Sustainable Environmental Projects Undertaken	Specify the proponent's past/current projects related to environmental protection and preservation in the last ten (10) years
Contact Person/Designation	Full name of the contact person and designation
Contact Number/s	Landline number and mobile number of the Proponent and Contact Person/Representative

II. PROJECT INFORMATION

Project Title	Name of the project
Project Description	Brief description of the project proposal
Project Site	Full address/location of the project site
Project Objective, Implementation and Duration	<p>Concisely state the overall goal of the project, why it has to be done, and what value it will provide to the organization when the project is completed.</p> <p>State briefly how the project will be carried out/executed and the duration/timeframe to achieve the goal/purpose of the project.</p> <p>If project is to be implemented per phase, discuss briefly how each phase, broken further per component (activity/task) under the phase, will be accomplished.</p>

Funding	Project Component*	Total	TTA Grant being applied**	Equity**	Other Financing Sources***	Timetable/ Duration (in weeks)
	Phase 1					
	Component 1					
	Component 2					
	Component 3					
	Sub-Total					
	Phase 2					
	Component 1					
	Component 2					
	Component 3					
	Sub-Total					
	Phase 3					
	Component 1					
	Component 2					
	Component 3					
Sub-Total						
Total						
<p><i>* Please specify the specific activities per component.</i></p> <p><i>**Maximum amount of Grant to be financed is 80% of the Total Project Cost or P3.50 million whichever is lower</i></p> <p><i>***Please specify the other financing sources</i></p>						
Risk Evaluation	Identification of hazards which has potential to affect the task/activity at hand, elimination or minimization of such risk level by adding control measures, as necessary.					
Linkages with other Stakeholders	Does the project have linkages to LGU or other government institutions					
Beneficiaries	Socio-economic sector of community i.e., Upland Farmers, Indigenous People, etc.					
Benefits and Impact of the Project to the Beneficiaries and to the Environment	<p>What is the immediate benefit and observable impact of the following to the beneficiaries and to the environment?</p> <p>a) TTA component funded to be financed by the grant</p> <p>b) The project (as a whole)</p>					
Project Sustainability	<p>Project sustainability plan</p> <p>a) Can the organization continue the project far into the future?</p> <p>b) Is the project impact continuing after the end of the project?</p> <p>c) For how long could the impact be sustained?</p>					