

You are invited by the Development Bank of the Philippines to submit a tender for the Print Advertising Space for the Publication of Public Notices of the Development Bank of the Philippines.

SVP-2021-01

ABC- 873,000.00

1. Please quote your lowest price based on the attached specifications
2. **Submitted quotations must be duly signed by the firm's representative and must be sent to the BAC Secretariat not later than 04:00 P.M. of 12 January 2021**
3. All quotations must be Tax inclusive.
4. Kindly refer to the attached Technical Specification

TERMS AND CONDITIONS:

1. All suppliers/vendors are mandated to register with the PhilGEPS and provide a PhilGEPS Registration number **as a condition for award of the contract.**
3. Other documentary requirements for each vendor shall be as follows;
 - Mayor's/Business Permit; .
 - Income/business Tax Returns
 - Certificate of the newspaper/Broadsheet's Circulation (Number of copies the newspaper/broadsheet distributes on an average day

AND

- (1) For suppliers/vendors whose representatives are the official signatory of the documents/requirements: **please submit a duly notarized Omnibus Sworn Statement**

OR

- (2) For suppliers/vendors who will appoint or designate their duly authorized representative: **please submit the following notarized statements:**

(if the supplier/vendor is a Sole Proprietorship)	(if the supplier/vendor is a Corporation)
Duly notarized Special Power of Attorney	Duly notarized Secretary's Certificate
<u>AND</u>	<u>AND</u>
Duly notarized Omnibus Sworn Statement	Duly notarized Omnibus Sworn Statement

*For inquiries, you may reach the BAC Secretariat on the contact nos. provided below:

DBP Bids and Awards Committee Secretariat

6/F Operations Sector, DBP Head Office
 Sen. Gil J. Puyat corner Makati Avenues, Makati City
 (+632) 818-9511 to 20 local 2610 or 2606
 email: bacsecretariat@dbp.ph

TECHNICAL SPECIFICATIONS

PROCUREMENT OF PRINT ADVERTISING SPACE FOR THE PUBLICATION OF PUBLIC NOTICES OF THE DEVELOPMENT BANK OF THE PHILIPPINES

- I. Approved budget for the contract: Eight Hundred Seventy-Three Thousand Pesos, at ₱100.00 per column centimeter, all in (inclusive of all taxes), based on the following estimates:

Estimated number of print ad placements	Thirty-Four (34)
Estimated size range of print ad placements	One-Fourth (1/4) Page to Full Page

- II. Requirements:

Type of print ad placements	Public Notices, e.g. invitations to bid/ nego sale, financial statements, advisories
Color of print ad placements	Black and white
Section in the newspaper where print ad placements shall be published	Classified section

- III. Term/ period of contract: One year from February 2021 to January 2022 or until consumption of the approved budget for this contract
- IV. Terms of payment: Payment shall be made after the publication of the print ad placements, and upon submission of the statement of account/ billing statement and the proof of publication, i.e. newspaper/ broadsheet tearsheet.
- V. Qualified bidders: Newspaper/ broadsheet distributed nationwide, with circulation of at least 350,000 on week days and 400,000 on Sundays. Circulation refers to the number of copies a newspaper/ broadsheet distributes/ publishes on an average day.
- VI. Documents for submission:
- A. Quotation/ proposal for the above requirement
 - B. PhilGEPS registration/ number
 - C. 2020 Mayor's permit
 - D. Certification of the newspaper/ broadsheet's circulation (number of copies the newspaper/ broadsheet distributes/ publishes on an average day)
 - E. Omnibus Sworn Statement

Recommended by:

Approved by:


FVP ZANDRO CARLOS P. SISON
Head, Corporate Affairs Department


EVP MARIETTA M. FONDEVILLA
Head, Corporate Services Sector