



Invitation to Bid for

PROCUREMENT OF SERVICES OF A GENERAL CONTRACTOR FOR THE RENOVATION OF MUNTINLUPA BRANCH

1. The **Development Bank of the Philippines**, through the **Corporate Budget approved by the governing Board for CY 2020** intends to apply the sum **Two Million Eighty Seven Thousand One Hundred Seventy-Six Pesos & 54/100 (Php2,087,176.54)** being the Approved Budget for the Contract (ABC) to payments under the contract for **the Procurement of a Services of a General Contractor for the Renovation of Muntinlupa Branch under Bid Reference No. I-2020-02**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **Development Bank of the Philippines** now invites bids for the above Procurement Project. Completion of the Works is required *within seventy (70) calendar days from the date of the receipt of the Notice to Proceed (NTP)*. Bidders should have completed a contract similar to the Project. **A contract similar to the project refers to “renovation/fit-out /construction of building”**. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
4. Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
5. Interested bidders may obtain further information from **Development Bank of the Philippines** and inspect the Bidding Documents at the address given below from **30 December 2020, Mondays to Fridays from 09:00 AM to 04:00 PM**.
6. A complete set of Bidding Documents may be acquired by interested bidders on **30 December 2020** from given address and website/s below **upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Three Thousand Pesos (Php3,000.00)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *via physical presentation of Official Receipt (OR) (original)*. Bidders shall also be given the printed format of the Bidding Documents provided that bidders shall pay the applicable Bidding Documents Fee at least the day before the deadline for submission of their bids. Bidders may also opt to pay electronically through our online payment facility.

BAC Secretariat Unit-Procurement and Inventory Management
 Department (PIMD), 6th Floor, Development Bank of the Philippines
 (DBP)-Head Office Sen. Gil Puyat Ave., cor. Makati Ave., Makati City

7. The **Development Bank of the Philippines** will hold a **Pre-Bid Conference** on **07 January 2021, 03:00 PM** at **4th Floor, Training Room C, Development Bank of the Philippines-Head Office, Sen. Gil Puyat Ave., cor. Makati Ave., Makati City** and/or through video conferencing or webcasting via **Microsoft Teams (MS Teams)**, which shall be open to prospective bidders. **Following are the schedule of bidding activities:**

Particulars	Date	Venue
Issuance and Availability of Bidding Documents	Starting 30 December 2020 09:00 AM to 02:00 PM only (excluding weekends and holidays)	6/F BAC Secretariat DBP Head Office, Makati City
*Pre-Bid Conference	07 January 2021 (Thursday) 03:00 PM	4 th Floor, Training Room C, DBP Head Office, Makati City
Submission of Eligibility Documents, Technical and Financial Proposals	21 January 2021 (Thursday) “ON OR BEFORE 11:00 AM”	6/F BAC Secretariat DBP Head Office, Makati City
Opening of Eligibility Documents, Technical and Financial Proposals	21 January 2021 (Thursday) 02:00 PM	4 th Floor, Training Room C, DBP Head Office, Makati City

**Note: The Pre-bid Conference shall be open to all interested parties. In view of the ongoing COVID-19 pandemic situation, bidders may attend the Pre-bid Conference through videoconferencing via Microsoft Teams (MS Teams). Bidders who wish to attend/participate via MS Teams must coordinate with the BAC Secretariat through email at least one (1) day before the scheduled Pre-bid Conference and provide their contract information (e.g. name of representative, email address, etc.). Bidders are advised to send their authorized technical and/or administrative representatives who will prepare the bid documents to ensure completeness and compliance of bids. Bidders are prohibited from recording (audio, video or picture format) the proceedings of the Pre-Bid Conference.*

8. Bids must be duly received by the BAC Secretariat through (i) manual submission at the office address indicated above **OR** via (ii) online or electronic submission **on or before 11:00 AM; 21 January 2021**. **Late bids shall not be accepted.**
9. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 15**.
10. Bid opening shall be on **21 January 2021** at the given address provided above and/or through video conferencing or webcasting via Microsoft Teams (MS Teams). Bids will be opened in the presence of the bidders’ representatives who choose to attend the activity.

11. All bidders who choose to submit their bids via our online bid submission shall properly notify the BAC Secretariat. The BAC Secretariat shall likewise provide assistance to the bidders on the procedures of online bid submission. Bidders shall be given the link as access to the online bid submission facility being used by the BAC.
12. The ***Development Bank of the Philippines*** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
13. For further information, please refer to:

DBP Bids and Awards Committee Secretariat

6/F Procurement & Inventory Management Department

DBP Head Office, Sen. Gil J. Puyat corner

Makati Avenue, Makati City

Trunkline: (+632) 818-9511 local 2610 or 2606

Telefax: (+632) 812-5702

Email: bac-sec@dbp.ph

Bid Reference No. I-2020-02

14. You may visit the following websites:

For downloading of Bidding Documents: <https://www.dbp.ph/invitations-to-bid/>

For online bid submission: *please refer to Bid Data Sheet (BDS) for the procedures of Online/Electronic Bid Submission.*

ATTY. SORAYA F. ADIONG

Senior Vice President and

First Vice Chairperson,

DBP Bids and Awards Committee