



## REQUEST FOR QUOTATION

The Development Bank of the Philippines – Lipa Branch, through the Regional Bids and Awards Committee for South Luzon, intends to procure **one (1) lot Vault Door Mechanism** with an **Approved Budget for the Contract (ABC) of PHILIPPINE PESO: Fifty Five Thousand (PHP 55,000.00)** through Small Value Procurement in accordance with Section 53.9 of the Revised Implementing Rules and Regulations of Republic Act No. 9184.

The details of the project/activity/program are as follows:

Name of Project:	One (1) Vault Door Mechanism
Approved Budget for the Contract:	PhP 55,000.00
Area of Delivery:	DBP Lipa Branch, No. 2, C.M. Recto Avenue, Lipa City
Specification:	See attached

Interested suppliers may submit their Financial Proposal duly signed by their authorized representative/s through email address [lipa@dbp.ph](mailto:lipa@dbp.ph) on or before **5:00 P.M. of September 17, 2020**. Original copies of Financial Proposal may also be submitted to **DBP Lipa Branch, No. 2, C.M. Recto Avenue, Lipa City**.

Copies of the following mandatory requirements are also required to be submitted along with their Financial Proposal;

1. Valid Mayor's/Business Permit,
3. PhilGEPS Certificate of Registration
4. Omnibus Sworn Statement
5. DBP Terms and Conditions duly signed on each and every page by the supplier or duly authorized representative.

The Bank assumes no responsibility whatsoever to compensate or indemnify any supplier for expenses incurred in the preparation and submission of the Financial Proposal and/or the mandatory requirements.

The Bank reserves the right to reject the Financial Proposal or not award the contract and further makes no assurance that a contract shall be entered into as a result of this request.

Please find attached Associated Components for more detailed technical specifications of the item(s), DBP Terms and Conditions and Financial Proposal Form.

For inquiry, you may contact Asst. Manager Liza A. De Grano of DBP Lipa Branch for further details. You may call (043) 7564217 / (043) 7564216 / (02) 8189511 local 1667 or email at [lipa@dbp.ph](mailto:lipa@dbp.ph).

**AVP MARIA LUISA C. GRIMALDO**  
Chairperson, RBAC for Southern Luzon