



REQUEST FOR QUOTATION

The Development Bank of the Philippines (DBP), through its Branch Banking Group – Northern Luzon (BBG-NL) Bids and Awards Committee (BAC), will undertake a Small Value Procurement for the **ACQUISITION OF WIRED LEASE LINE SERVICES FOR THE DEVELOPMENT BANK OF THE PHILIPPINES (DBP) BAGUIO BRANCH’S THREE (3) ATM FACILITIES** in accordance with Section 53.9 of the Revised Implementing Rules and Regulations of Republic Act No. 9184.

The details of the project/activity/program are as follows:

Name of Project	ACQUISITION OF WIRED LEASE LINE SERVICES FOR THE DEVELOPMENT BANK OF THE PHILIPPINES (DBP) BAGUIO BRANCH’S THREE (3) ATM FACILITIES
ATM Location / Address	<ol style="list-style-type: none"> DBP ATM Terminal No. 206 at University of the Philippines Baguio, Governor Pack Road, Baguio City, Benguet DBP ATM Terminal No. 429 at Benguet Electric Cooperative (BENECO), 4th floor, BENECO Collection Center, Maharlika Building, Abanao Street, Baguio City, Benguet DBP ATM Terminal No. 697 at Baguio Water District, No. 003 Purok BWD Utility Road, Marcoville, Baguio City, Benguet
Approved Budget for the Contract	Three Hundred Thirty Four Thousand Two Hundred Twenty Four Pesos (P334,224.00) inclusive of recurring charge, one-time-charge and taxes
Specification	See attached Technical Requirements - Annex A
Delivery Period	Within Thirty (30) to Forty Five (45) calendar days upon receipt of the Notice to Proceed (NTP)

Interested service providers are required to submit their signed Price Quotation Form (Annex B) on or before 5:00 P.M. of **March 05, 2019**. Open quotations may be submitted manually at DBP Branch Banking Group – Northern Luzon, Lower Session Road, Baguio City or through email address bbg-nl@dbp.ph.

The project shall be awarded to the proponent determined to have submitted the Single or Lowest Calculated and Responsive Quotation. The proponent with the lowest and responsive quotation shall be required to submit to the BAC certified copies of the following documents before award of the project:

1. Mayor’s / Business Permit;
2. PhilGEPS Registration Certificate;
3. Omnibus Sworn Statement

For inquiry, you may contact Mgr. Rosielyn C. Olalia, BAC Secretariat, at Telephone No. (074) 442-5308 or (02) 818-9511 local 1560.



MARJORIE ANNE R. MUÑOZ
Senior Manager
Chairperson, BBG-NL BAC



**ACQUISITION OF WIRED LEASE LINE SERVICES FOR THE DEVELOPMENT BANK OF THE PHILIPPINES
(DBP) BAGUIO BRANCH'S THREE (3) ATM FACILITIES**

**APPROVED BUDGET FOR THE CONTRACT: Php P334,224.00
(Inclusive of recurring charge, one-time-charge and taxes)**

TECHNICAL REQUIREMENTS

A. BACKGROUND

The VPN Service is for the immediate connection of the online systems and facilities of DBP at the remote site/s to the Head Office.

B. OBJECTIVE

To acquire stable, reliable and secure VPN Service to link DBP remote sites to the Head Office from an authorized and qualified telecommunications service provider.

C. COVERAGE OF THE CONTRACT

The contract will be for a one (1) year period starting from date of acceptance of service with the option for automatic renewal.

D. COVERAGE OF THE PROJECT

1. Availability of Service

The minimum availability of service is 99.6%.

2. Support Services and Incident Management

- a. The Service Provider shall provide 24 x 7 onsite, telephone and email support. For every service unavailability/downtime reported, the response time shall be within thirty (30) minutes.
- b. Upon the occurrence of service unavailability/downtime, the Service Provider shall:
 - b.1. Conduct problem isolation/resolution and link restoration activities.
 - b.1.1 Identify, analyze, correct and communicate status to DBP.
 - b.2.1 Follow through until problem closure with DBP.
 - b.2. Comply with DBP policies on security and confidentiality during support services.

- c. The Service Provider shall submit a report stating the reason/s for an outage and detailing the steps undertaken to resolve a particular problem upon DBP's request.

3. Rebates

Should the Service Provider fail to meet the minimum availability of service, as stated in no. 2, and/or in the event of service interruption, it shall provide service credit to DBP the amount corresponding to the period of interruption and circuit outage.

4. Minimum Line Specification

- VPN connection at least 128 kbps via MPLS
- Inclusion of modem

5. Delivery Period

The VPN service must be installed/completed by the Service Provider within thirty to forty-five (30-45) calendar days upon receipt of the Notice to Proceed (NTP).

PRICE QUOTATION FORM

(Date)

The Bids and Awards Committee
Development Bank of the Philippines
Branch Banking Group – Northern Luzon
Lower Session Road, Baguio City

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation and Technical Requirements, hereunder is our quotation for the **ACQUISITION OF WIRED LEASE LINE SERVICES FOR THE DEVELOPMENT BANK OF THE PHILIPPINES (DBP) BAGUIO BRANCH'S THREE (3) ATM FACILITIES:**

QUOTATION	
Amount In Words	
Amount in Figures	

The above-quoted price is inclusive of recurring charge, one-time-charge and applicable taxes.

Sincerely,

Name of Company

Name & Signature of Owner / Representative

Contact No.