



INVITATION TO BID

SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF ONE (1) UNIT COLLATOR MACHINE FOR THE DEVELOPMENT BANK OF THE PHILIPPINES

Bid Reference No. G-2019-08

1. The Development Bank of the Philippines (DBP) intends to apply the sum of Nine Hundred Fifty Thousand Pesos (Php950,000.00) inclusive of all applicable taxes and all requirements specified in the Terms of Reference (Technical Specifications), being the Approved Budget for the Contract (ABC).
2. Bids received in excess of the ABC shall be automatically rejected during the bid opening.
3. Bidders must have completed within the last five (5) years, a single contract of similar nature equivalent to at least fifty percent (50%) of the ABC. Similar contract refers to **“supply, delivery and/or installation, testing and commissioning of Collator Machine”**.
4. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.
5. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, otherwise known as the “Government Procurement Reform Act”. Post-qualification of the lowest calculated bid shall be conducted.
6. Following are the schedule of bidding activities:

Particulars	Date	Venue
Issuance and Availability of Bidding Documents	Starting 21 February 2019 8:30 AM to 3:00 PM only (excluding weekends and holidays)	6/F BAC Secretariat DBP Head Office, Makati City
Pre-Bid Conference	28 February 2019 (Thursday) 9:30 AM	12/F Executive Lounge, Suite 5, DBP Head Office, Makati City
Submission of Eligibility Documents, Technical and Financial Proposals	14 March 2019 (Thursday) ON OR BEFORE 09:00 AM	6/F BAC Secretariat DBP Head Office, Makati City
Opening of Eligibility Documents, Technical and Financial Proposals	14 March 2019 (Thursday) 9:30 AM	12/F Executive Lounge, Suite 5, DBP Head Office, Makati City

7. A complete set of Bidding Documents may be acquired by interested Bidders from the BAC Secretariat upon payment of non-refundable fee of Five Hundred Pesos (₱500.00), pursuant to the latest guidelines issued by the GPPB. The Bidding Documents may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement Service (www.philgeps.gov.ph) and from the DBP

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Website (<https://www.devbnkphl.com/invitation.php>), provided that Bidders shall pay the applicable Bidding Documents Fee not later than the submission of their bids.

8. The Pre-bid Conference shall be open to all interested parties. Bidders are advised to send their authorized technical and/or administrative representatives who will prepare the bid documents to ensure completeness and compliance of bids. Bidders are prohibited from recording (audio, video or picture format) the proceedings of the Pre-Bid Conference.
9. Bids submitted after the deadline shall only be marked for purposes of recording the time of submission to the DBP BAC Secretariat but shall not be accepted, thus, they shall be returned to the bidder unopened and intact. All bids must be accompanied by a bid security in any of the acceptable forms and amount.
10. Bidders are advised to regularly check the DBP and PhilGEPS websites for bid bulletins/ announcements regarding the project.
11. DBP reserves the right to accept or reject any bid, declare a failure of bidding, annul the bidding process, reject all bids or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected Bidder/s. Furthermore, DBP reserves the right to waive any minor defects and to accept the proposal most advantageous to the Bank.

12. For further information, please contact:

DBP Bids and Awards Committee Secretariat

6/F Procurement Management Department
DBP Head Office, Sen. Gil J. Puyat corner
Makati Avenue, Makati City
Trunkline: (+632) 818-9511 local 2610 or 2606
Telefax: (+632) 812-5702
Email: bacsecretariat@dbp.ph
Bid Reference No. G-2019-08



CAROLYN I. OLFINDO
Senior Vice President, and
Chairperson, DBP Bids and Awards Committee