



Development Bank of the Philippines

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**BIDDING DOCUMENTS**  
**For the**  
**Renovation/Fit-out of the**  
**Development Bank of the Philippines (DBP)**  
**BULACAN LENDING CENTER**

**Bid Reference No. 5941397**



## Invitation to Bid

### RENOVATION/FIT-OUT OF DBP BULACAN LENDING CENTER (Infra NCLLG 2019-001)

1. The Development Bank of the Philippines, North and Central Luzon Lending Group, through its corporate budget for 2019 intends to apply the sum of **Three Million Six Hundred Sixty Seven Thousand & 00/100 Pesos Only (P3,667,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for **Renovation/Fit-out of DBP Bulacan Lending Center**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The Development Bank of the Philippines, North and Central Luzon Lending Group now invites bids for **Renovation/Fit-out of DBP Bulacan Lending Center located at 2/F DBP Malolos Bulacan Branch Building, Paseo del Congreso, Catmon, Malolos City, Bulacan**. Project completion is within **Sixty (60) calendar days**; reckoned from the date of signing of contract or as specified in the Notice of Award and Notice to Proceed. Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act.”

Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least seventy five percent (75%) interest or outstanding capital stock belonging to citizens of the Philippines.

4. Interested bidders may obtain further information from the Development Bank of the Philippines, North and Central Luzon Lending Group and inspect the Bidding Documents at the address given below from 9:00 am to 4:00 pm. The schedule of bidding activities is as follows:

Particulars	Date	Venue
Issuance of Bidding Documents	January 7 to February 5, 2019 9:00AM to 4:00PM	BAC Secretariat 2/F DBP Malolos Bulacan Branch Building, Paseo del Congreso, Catmon, Malolos City, Bulacan
Pre-Bid Conference	January 25, 2019 (Friday) 1:00 PM	BAC Secretariat 2/F DBP Malolos Bulacan Branch Building, Paseo del Congreso, Catmon, Malolos City, Bulacan

Submission of Eligibility Documents, Technical and Financial Proposals	February 6, 2019 (Tuesday) Not later than 9:00AM	BAC Secretariat 2/F DBP Malolos Bulacan Branch Building, Paseo del Congreso, Catmon, Malolos City, Bulacan
Opening of Eligibility Documents, Technical and Financial Proposals	February 6, 2019 (Tuesday) 9:30AM	BAC Secretariat 2/F DBP Malolos Bulacan Branch Building, Paseo del Congreso, Catmon, Malolos City, Bulacan

5. A complete set of Bidding Documents may be acquired by interested bidders from the address below upon payment of a non-refundable fee for the Bidding Documents in the amount of Five Thousand Pesos (P5,000.00).

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The Pre-Bid Conference on January 25, 2019, 1:00 pm at the Conference Room, DBP North and Central Luzon Lending Group, 2/F DBP Malolos Bulacan Branch Building, Paseo del Congreso, Catmon, Malolos City, Bulacan shall be open to prospective bidders. However, only those who have purchased the bid documents shall be allowed to raise/submit queries or clarifications. To ensure completeness and compliance of bids, bidders are advised to send at most two (2) authorized technical and/or administrative representatives who will prepare the bid documents.
7. Bids must be duly received by the BAC Secretariat at the address below on or before **February 6, 2019 not later than 9:00 am**. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.

Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

8. The DBP NCL Lending Group reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
9. For further information, please refer to:

Bids and Awards Committee Secretariat  
DBP North and Central Luzon Lending Group  
2/F DBP Malolos Branch Building  
Paseo del Congreso, Catmon, Malolos City, Bulacan  
Telephone No.: 044-7960325  
Email: [lslapuz@dbp.ph](mailto:lslapuz@dbp.ph)

**THE BIDS AND AWARDS COMMITTEE**