



12 November 2018

For : The President and Chief Executive Officer

Thru : The Head, Operations Sector

From : Chairman, Bids and Awards Committee
The Head, Comptrollership Group

Subject : **13th Supplemental Annual Procurement Plan (APP) for the Year 2018**

Action Requested:

Approval of the Bank's 13th Supplemental Annual Procurement Plan (APP) for the Year 2018 based on the submitted supplemental Project Procurement Management Plan (PPMP) of various end user units and to reflect the projects/items included/approved under the 2018 DBP Corporate Budget.

Background:

1. APP as of 23 October 2018 including the 13th Supplemental APP:

APP for CY 2018	Date approved	Amount
Original APP	January 31, 2018	Php 4,072,790,015.19
1 st Supplemental APP	April 20, 2018	109,363,300.00
2 nd Supplemental APP	May 24, 2018	549,568,417.82
3 rd Supplemental APP	June 13, 2018	694,116,163.07
4 th Supplemental APP	July 4, 2018	118,800,756.15
5 th Supplemental APP	July 31, 2018	6,375,116.00
6 th Supplemental APP	August 29, 2018	37,307,489.58
7 th Supplemental APP	September 6, 2018	17,064,069.29
8 th Supplemental APP	September 7, 2018	2,400,000.00
9 th Supplemental APP	September 27, 2018	47,108,085.70
10 th Supplemental APP	October 8, 2018	43,378,164.03
11 th Supplemental APP	October 26, 2018	31,696,986.00
12 th Supplemental APP	November 6, 2018	8,359,076.00
13 th Supplemental APP		6,674,857.50

2. The 13th Supplemental APP is based on the submitted supplemental PPMP submitted by the following:
- Office of the President
 - Office of the Corporate Secretary
 - Operations Sector
 - BBG-SL, Lucena Branch
 - PFMG
 - BBG-CV, Mandaue Branch
 - HRMG
 - BBG-MM, Muntinlupa Branch

- i. BBG- MM, Makati Zobel Branch
 - j. BBG- NL, Aparri Branch
3. Provisions in the 2016 Revised IRR of RA 9184 (Government Procurement Reform act) relative to PPMP and APP:
- a) Section 7.2: "No procurement shall be undertaken unless it is in accordance with the APP. The APP must be consistent with the duly approved yearly budget of the Procuring Entity and shall bear the approval of the Head of the Procuring Entity (HoPE) or second ranking official designated by the HoPE to act on his behalf."
 - b) Section 7.4: "Changes to the individual PPMPs and the consolidated APP may be undertaken every six (6) months or as often as may be required by the HoPE. The respective end-user or implementing units of the Procuring Entity shall be responsible for the changes to the PPMPs, while the BAC Secretariat shall be responsible for the consolidation of these PPMPs into an APP, which shall be subject to the approval of the HoPE."

Recommendation:

In view of the forgoing, we request approval of the DBP's 13th Supplemental Annual Procurement Plan for 2018.

Thank you.


VP MINERVA M. VIRTUCIO
Head, Comptrollership Group


SVP CAROLYN I. OLFINDO
Chairperson, Bids and Awards Committee

The Development Bank of the Philippines - 13th Supplemental Annual Procurement Plan for FY 2018

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/activity/Project)
				Advertisement/P osting of IB/REI	Submission/Op ening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
13-CO-18-01	1 unit Coffee Espresso Machine	Office of the President	Small Value Procurement	4th Qtr	4th Qtr	4th Qtr	4th Qtr	CB	22,500.00		22,500.00	Approved Capex budget realignment October 19, 2018. amendment to APP 2018 CO-18-037
13-CO-18-02	1 lot Microfilm Scanner and Converter	Office of the Corporate Secretary	Small Value Procurement	4th Qtr	4th Qtr	4th Qtr	4th Qtr	CB	850,000.00		850,000.00	Amendment to original APP IC-18-88. change in the mode of procurement Public Bidding to Small Value
13-CO-18-03	1 unit Coffee Maker	Operations Sector	Small Value Procurement	4th Qtr	4th Qtr	4th Qtr	4th Qtr	CB	20,000.00		20,000.00	Approved Capex budget realignment October 10, 2018. amendment to APP 2018 CO-18-063
13-CO-18-04	1 Lot Biometric	Operations Sector	Small Value Procurement	4th Qtr	4th Qtr	4th Qtr	4th Qtr	CB	20,000.00		20,000.00	Approved Capex budget realignment October 10, 2018. amendment to APP 2018 CO-18-063
13-CO-18-05	1 set 10 KVA power Generating set	DBP Lucena	Small Value Procurement	4th Qtr	4th Qtr	4th Qtr	4th Qtr	CB	300,000.00		300,000.00	Amendment to 9th supplemental APP 9-CO-18-05
13-CO-18-06	1 unit Coffee Espresso Machine	PFMG	Small Value Procurement	4th Qtr	4th Qtr	4th Qtr	4th Qtr	CB	36,000.00		36,000.00	Approved Capex budget realignment September 17, 2018. part of capex contingency budget
13-MO-18-01	Visitors Chair	DBP Mandaue	Small Value Procurement	4th Qtr	4th Qtr	4th Qtr	4th Qtr	CB	11,812.50	11,812.50		Part of the 12,068,491.00 Budget for the renovation/fit-out of Mandaue Branch
13-CO-18-07	Medium Back Chair	DBP Mandaue	Small Value Procurement	4th Qtr	4th Qtr	4th Qtr	4th Qtr	CB	204,750.00		204,750.00	Part of the 12,068,491.00 Budget for the renovation/fit-out of Mandaue Branch
13-MO-18-02	Pantry Chair	DBP Mandaue	Small Value Procurement	4th Qtr	4th Qtr	4th Qtr	4th Qtr	CB	5,906.25	5,906.25		Part of the 12,068,491.00 Budget for the renovation/fit-out of Mandaue Branch
13-CO-18-08	Gang Chair	DBP Mandaue	Small Value Procurement	4th Qtr	4th Qtr	4th Qtr	4th Qtr	CB	94,500.00		94,500.00	Part of the 12,068,491.00 Budget for the renovation/fit-out of Mandaue Branch
13-MO-18-03	Pantry Table	DBP Mandaue	Small Value Procurement	4th Qtr	4th Qtr	4th Qtr	4th Qtr	CB	5,906.25	5,906.25		Part of the 12,068,491.00 Budget for the renovation/fit-out of Mandaue Branch
13-CO-18-09	Glass Top Rectagular Table	DBP Mandaue	Small Value Procurement	4th Qtr	4th Qtr	4th Qtr	4th Qtr	CB	118,125.00		118,125.00	Part of the 12,068,491.00 Budget for the renovation/fit-out of Mandaue Branch
13-CO-18-10	Cashier and Acct Officer Workstation including mobile pedestal	DBP Mandaue	Small Value Procurement	4th Qtr	4th Qtr	4th Qtr	4th Qtr	CB	65,625.00		65,625.00	Part of the 12,068,491.00 Budget for the renovation/fit-out of Mandaue Branch
13-CO-18-11	Accountant and Staff Workstation incl. mobile pedestal	DBP Mandaue	Small Value Procurement	4th Qtr	4th Qtr	4th Qtr	4th Qtr	CB	98,437.50		98,437.50	Part of the 12,068,491.00 Budget for the renovation/fit-out of Mandaue Branch
13-MO-18-04	Private Individual as Financial Literacy Resource Person	HRMG	Small Value Procurement	4th Qtr	4th Qtr	4th Qtr	4th Qtr	CB	100,000.00	100,000.00		Hiring of Speaker
13-CO-18-12	Genset	Muntinlupa Branch	Public Bidding	4th Qtr	4th Qtr	4th Qtr	4th Qtr	CB	1,436,735.00		1,436,735.00	Amendment to 2nd suppl BCO-18-51
13-CO-18-13	Money Counter w/ Counterfeit Detection	Zobel Branch	Small Value Procurement	4th Qtr	4th Qtr	4th Qtr	4th Qtr	CB	140,960.00		140,960.00	Amendment to 2nd suppl BCO-18-32
13-CO-18-14	2 units 4 Drawer Lateral Cabinet	Zobel Branch	Small Value Procurement	4th Qtr	4th Qtr	4th Qtr	4th Qtr	CB	18,600.00		18,600.00	Amendment to 2nd suppl BCO-18-44
13-MO-18-05	1 unit Fireproof Vertical Cabinet	Zobel Branch	Small Value Procurement	4th Qtr	4th Qtr	4th Qtr	4th Qtr	CB	13,300.00	13,300.00		Amendment to 2nd suppl BCO-18-43
13-CO-18-15	7 Units Fire Extinguisher HFC236 20 Lbs	Aparri Branch	Small Value Procurement	4th Qtr	4th Qtr	4th Qtr	4th Qtr	CB	108,500.00		108,500.00	Approved Capex budget realignment

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				Advertisement/P osting of IB/REI	Submission/Op ening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
13-CO-18-16	8 units Fire Extinguisher HFC236 10 Lbs	Aparri Branch	Small Value Procurement	4th Qtr	4th Qtr	4th Qtr	4th Qtr	CB	64,000.00		64,000.00	Approved Capex budget realignment
13-MO-18-06	Rental Bank Premises	Pasay Branch	Lease of Property	4th Qtr	4th Qtr	4th Qtr	4th Qtr	CB	2,939,200.00	2,939,200.00		Lease of Office Space of Psay Branch
TOTAL									6,674,857.50	3,076,125.00	3,598,732.50	

Prepared by:


MGR. ALAN C. SANTOS
Head, BAC Secretariat

Recommending Approval


VP MINERVA M. VIRTUCIO
Head, Comptrollership Group

Approved by:


SVP CAROLYN I. OLFINDO
Chairperson, Bids and Awards Committee


CECILIA C. BORRAMEO
President and CEO